DRAFT MINUTES OF THE
CONNECTICUT AIRPORT AUTHORITY
BOARD MEETING
ANNUAL MEETING
WEDNESDAY, SEPTEMBER 23, 2026, 1:00 P.M.
BRADLEY INTERNATIONAL AIRPORT – THIRD FLOOR CONFERENCE ROOM
REMOTE OPTIONS AVAILABLE

MEMBERS PRESENT:
Tony Sheridan, Chair
Michael T. Long, Vice Chair
J. Scott Guilmartin
Mishone Donelson
Joseph Kubic
State Treasurer Erick Russell (remote)
Sebastian Lombardi (remote)
Vincent Mauro (remote at 1:03 PM)

STAFF PRESENT:
Michael Shea
Sharon Traficante
Matthew Stone
William Geiger
Alex Peterson

INVITED GUEST:
Sarah Clark, Office of State Ethics

MEMBERS ABSENT:
Commissioner Daniel O'Keefe
Deputy Commissioner Laoise King (DOT designee)
Mary Ellen Jones

1. <u>Call to Order</u>:

   (a) Welcome Remarks.

   Chair Sheridan called the meeting to order at 1:01 PM and noted a quorum.

2. **<u>Approval of Minutes</u>:**

   (a) May 20, 2026 Board Meeting.

   Mr. Kubic made a motion (Seconded: Mr. Donelson) to approve the meeting minutes. **Voice vote – motion passed unanimously.**

   Mr. Mauro joined the meeting at 1:03 PM.

3. **<u>Discussion Items</u>:**

   (a) Discussion of State Code of Ethics.

   Ms. Clark presented on the state code of ethics.

   (b) Discussion of Committee Membership.

   Chair Sheridan reported on the 2026-2027 committee membership.

4. **<u>Executive Director's Report</u>.**

   Mr. Shea provided a general update to the board.

5. **<u>Executive Session</u>:**

Mr. Donelson made a motion (Seconded: Vice Chair Long) to go into executive session at 1:34 PM for the purpose of discussing the items listed below. **Voice vote – motion passed unanimously.** Mr. Shea asked Ms. Traficante, Mr. Stone, Mr. Geiger and Mr. Peterson to remain.

(a) Discussion of Potential Acquisition of Other Airports (Negotiating Strategy Regarding Potential Acquisition or Lease of Property).
(b) Discussion of Air Service Development (Negotiating Strategy Regarding Potential Acquisition or Lease of Property).
(c) Discussion of Negotiating Strategy Regarding Potential Lease and Development of Property at Bradley International Airport. (Bombardier)
(d) Discussion of RFP No. 2026-008.

The board came out of executive session at 2:11 PM.

6. Audit Committee Report. (Chair Scott Guilmartin)

Committee Chair Guilmartin reported on the recent Audit Committee meeting.

7. Human Resources and Governance Committee Report. (Chair Mary Ellen Jones)

Mr. Lombardi reported on the recent Human Resources and Governance Committee meeting.

8. Economic Asset Development Committee Report. (Chair Scott Guilmartin)

Committee Chair Guilmartin reported on the recent Economic Asset Development Committee meeting.

Discussion Item:

(a) Discussion of Economic Development Initiatives.

Mr. Shea reported on several business development initiatives.

9. Finance and Operations Committee Report. (Chair Mishone Donelson)

Committee Chair Donelson reported on the recent Finance and Operations Committee meeting.

Discussion Item:

(a) Discussion of Recent Financial Activity.

Mr. Shea presented on recent financial performance.

Consent Item:

(a) Consideration of and Action Upon Approval of a Revised CAA Purchasing Card Policy.

Mr. Shea described the revised policy. Mr. Kubic made a motion (Seconded: Mr. Guilmartin) to approve CAA Resolution 2026-12. **Voice vote – motion passed unanimously.**

10. Action Item:

(a) Consideration of and Action Upon Election of a Connecticut Airport Authority Board of Directors Vice Chair.

Mr. Guilmartin made a motion (Seconded: Mr. Kubic) to elect Michael Long as CAA Board Vice Chair. **Voice vote – motion passed unanimously.**

11. Other Business.

No other business was discussed.

12. Adjournment.

Mr. Donelson made a motion (Seconded: Mr. Guilmartin) to adjourn the board meeting at 2:20 PM. **Voice vote – motion passed unanimously.**

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