

**MINUTES OF THE
CONNECTICUT AIRPORT AUTHORITY
SPECIAL BOARD MEETING
WEDNESDAY, DECEMBER 17, 2025, 9:30 AM
BRADLEY INTERNATIONAL AIRPORT – THIRD FLOOR CONFERENCE ROOM
REMOTE OPTIONS AVAILABLE**

MEMBERS PRESENT:

Tony Sheridan, Chair (remote)
Michael T. Long, Vice Chair (remote)
Treasurer Erick Russell (remote)
Commissioner Daniel O’Keefe (remote)
Mishone Donelson (remote)
J. Scott Guilmartin (remote)
Joseph Kubic (remote)
Vincent Mauro (remote)

STAFF PRESENT:

Michael Shea
Matthew Stone (remote)
Alex Peterson

MEMBERS ABSENT:

Deputy Commissioner Laoise King (DOT designee)
Sebastian Lombardi
Mary Ellen Jones

1. Call to Order:

(a) Welcome Remarks.

Chair Sheridan called the meeting to order at 9:34 AM and noted a quorum.

2. Approval of Minutes:

(a) November 19, 2025 Board Meeting.

Mr. Kubic made a motion (Seconded: Mr. Mauro) to approve the meeting minutes. **Voice vote – motion passed unanimously.**

3. Executive Session:

Mr. Kubic made a motion (Seconded: Treasurer Russell) to go into executive session at 9:35 AM for the purpose of discussing the items listed below. **Voice vote – motion passed unanimously.** Mr. Shea asked all staff to remain.

(a) Discussion of RFI No. 2026-001.

(b) Discussion of Negotiating Strategy Regarding Potential Lease and Development of Property at Hartford-Brainard Airport.

The board came out of executive session at 9:45 AM.

4. Economic Asset Development Committee Report.

Consent Items:

(a) Consideration of and Action Upon Approval of a Term Sheet for a Fixed-Base Operator at Danielson Airport.

Mr. Kubic made a motion (Seconded: Mr. Guilmartin) to approve CAA Resolution 2025-10. **Voice vote – motion passed unanimously.**

(b) Consideration of and Action Upon Approval of a Term Sheet for a T-Hangar Complex Lease at Hartford-Brainard Airport.

Mr. Kubic made a motion (Seconded: Mr. Guilmartin) to approve CAA Resolution 2025-11. **Voice vote – motion passed unanimously with Commissioner O’Keefe abstaining.**

5. Adjournment.

The meeting adjourned at 9:48 AM.