

**DRAFT MINUTES OF THE
CONNECTICUT AIRPORT AUTHORITY
BOARD MEETING
WEDNESDAY, NOVEMBER 20, 2024, 1:00 P.M.
BRADLEY INTERNATIONAL AIRPORT – THIRD FLOOR CONFERENCE ROOM
REMOTE OPTIONS AVAILABLE**

MEMBERS PRESENT:

Tony Sheridan, Chair
Treasurer Erick Russell
J. Scott Guilmartin
Joseph Kubic
Commissioner Dan O’Keefe (remote)
Mishone Donelson (remote)
Sebastian Lombardi (remote at 1:03 PM)
Vincent Mauro (remote at 1:09 PM)

STAFF PRESENT:

Kevin A. Dillon, A.A.E.
Michael Shea
Sharon Traficante
Matthew Stone
Robert Bruno
Alex Peterson

MEMBERS ABSENT:

Michael T. Long, Vice Chair
Deputy Commissioner Laoise King (DOT designee)
Mary Ellen Jones

1. Call to Order:

(a) Welcome Remarks.

Chair Sheridan called the meeting to order at 1:03 PM and noted a quorum.

2. Approval of Minutes:

(a) October 17, 2024 Board Meeting.

Mr. Lombardi joined the meeting at 1:03 PM.

Mr. Guilmartin made a motion (Seconded: Mr. Kubic) to approve the meeting minutes. **Voice vote – motion passed unanimously.**

3. Executive Director’s Report.

Mr. Dillon provided a general update for the board.

Mr. Mauro joined the meeting at 1:09 PM.

Due to technical difficulties, Mr. Dillon repeated the general update.

4. Executive Session:

Mr. Kubic made a motion (Seconded: Treasurer Russell) to go into executive session at 1:18 PM for the purpose of discussing the items listed below. **Voice vote – motion passed unanimously.** Mr. Dillon asked that all staff remain.

(a) Discussion of Potential Acquisition of Other Airports (Negotiating Strategy Regarding Potential Acquisition or Lease of Property).

(b) Discussion of Air Service Development (Negotiating Strategy Regarding Potential Acquisition or Lease of Property).

The board of directors came out of executive session at 1:36 PM.

5. **Economic Development Report.**

Mr. Shea provided an update on economic development initiatives.

6. **Audit Committee Report.**

Discussion Item:

(a) Discussion of Financial Statements (Audit) for Fiscal Year Ending June 30, 2024.

Committee Chair Guilmartin and Mr. Dillon provided an overview of the FY24 audit results.

7. **Finance and Operations Committee Report.**

Consent Items:

(a) Consideration of and Action Upon Approval to Reallocate Fiscal Year 2024 General Aviation Capital Improvement Fund “Vehicles and Equipment” Category Funds.

Mr. Dillon provided an overview of the reallocation request.

(b) Consideration of and Action Upon Approval to Increase the Fiscal Year 2024 Bradley International Airport Capital Improvement Fund “Airfield” Category Funds.

Mr. Dillon provided an overview of the budget increase request.

Treasurer Russell made a motion (Seconded: Mr. Guilmartin) to approve CAA Resolution 2024-19. **Voice vote – motion passed unanimously.**

Mr. Kubic made a motion (Seconded: Mr. Guilmartin) to approve CAA Resolution 2024-20. **Voice vote – motion passed unanimously.**

8. **Action Items:**

(a) Consideration of and Action Upon Approval of 2025 Legislative Proposals.

Mr. Peterson provided an overview of the 2025 legislative package.

Mr. Guilmartin made a motion (Seconded: Mr. Kubic) to approve CAA Resolution 2024-21. **Voice vote – motion passed unanimously.**

(b) Consideration of and Action Upon Approval of a 2025 CAA Board and Committee Meeting Schedule.

Treasurer Russell made a motion (Seconded: Mr. Guilmartin) to approve CAA Resolution 2024-22. **Voice vote – motion passed unanimously.**

9. **Other Business.**

Chair Sheridan commented on in-person attendance at board meetings.

10. **Adjournment.**

Mr. Kubic made a motion (Seconded: Mr. Guilmartin) to adjourn the board meeting at 1:52 PM. **Voice vote – motion passed unanimously.**

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