

**DRAFT MINUTES OF THE  
CONNECTICUT AIRPORT AUTHORITY  
BOARD MEETING  
THURSDAY, OCTOBER 17, 2024, 10:00 A.M.  
BRADLEY INTERNATIONAL AIRPORT – THIRD FLOOR CONFERENCE ROOM  
REMOTE OPTIONS AVAILABLE**

**MEMBERS PRESENT:**

Tony Sheridan, Chair (remote)  
Mary Ellen Jones  
Doug Dalena (Treasurer’s designee) (remote)  
Deputy Commissioner Laoise King (DOT designee) (remote)  
David Steuber (DECD designee) (remote)  
J. Scott Guilmartin (remote)  
Joseph Kubic (remote)  
Mishone Donelson (remote)  
Vincent Mauro (remote)  
Sebastian Lombardi (remote)

**STAFF PRESENT:**

Kevin A. Dillon, A.A.E.  
Michael Shea  
Sharon Traficante  
Matthew Stone  
Alex Peterson

**MEMBERS ABSENT:**

Michael T. Long, Vice Chair

**1. Call to Order:**

**(a) Welcome Remarks.**

Chair Sheridan called the meeting to order at 10:01 AM and noted a quorum.

**2. Approval of Minutes:**

**(a) October 3, 2024 Board Meeting.**

Mr. Kubic made a motion (Seconded: Deputy Commissioner King) to approve the meeting minutes. **Voice vote – motion passed unanimously.**

**3. Executive Session:**

Ms. Jones made a motion (Seconded: Mr. Dalena) to go into executive session at 10:03 AM for the purpose of discussing the items listed below. **Voice vote – motion passed unanimously.** Mr. Dillon remained.

**(a) Discussion of Negotiating Strategy Regarding Potential Lease and Development of Property at Bradley International Airport.**

**(b) Discussion of Executive-Level Employment Search.**

The board of directors came out of executive session at 10:25 AM.

**4. Economic Asset Development Committee Report:**

**Consent Item:**

**(a) Consideration of and Action Upon Approval of a Term Sheet for the Operation of a Hotel at Bradley International Airport.**

Mr. Guilmartin made a motion (Seconded: Mr. Kubic) to approve CAA Resolution 2024-18. **Voice vote – motion passed unanimously.**

5. **Action Item:**

**(a) Consideration of and Action Upon Approval of Executive Director Selection.**

Ms. Jones made a motion (Seconded: Mr. Dalena) to select Michael Shea as the next CAA executive director and to delegate to the Board Chair and Chair of the Human Resources and Governance Committee the authority to negotiate and execute an employment contract with Michael Shea to serve as executive director upon Kevin Dillon's retirement.. **Voice vote – motion passed unanimously.**

6. **Adjournment.**

Mr. Kubic made a motion (Seconded: Mr. Guilmartin) to adjourn the board meeting at 10:29 AM. **Voice vote – motion passed unanimously.**

DRAFT