

**DRAFT MINUTES OF THE  
CONNECTICUT AIRPORT AUTHORITY  
ECONOMIC ASSET DEVELOPMENT COMMITTEE  
WEDNESDAY, OCTOBER 16, 2024, 1:00 PM  
BRADLEY INTERNATIONAL AIRPORT – THIRD FLOOR CONFERENCE ROOM  
REMOTE OPTIONS AVAILABLE**

**COMMITTEE MEMBERS PRESENT:**

J. Scott Guilmartin, Chair (remote)  
Commissioner Daniel O’Keefe (remote)  
Doug Dalena (Treasurer’s designee) (remote at 1:02 PM)  
Joseph Kubic (remote)

**STAFF PRESENT:**

Kevin A. Dillon, A.A.E.  
Michael Shea  
Sharon Traficante  
Matthew Stone (remote)  
Mark Beall  
Alex Peterson

**1. Call to Order:**

Committee Chair Guilmartin called the meeting to order at 1:01 PM.

**2. Approval of Minutes:**

**(a) June 26, 2024 Meeting.**

Mr. Kubic made a motion (Seconded: Chair Guilmartin) to approve the meeting minutes. **Voice vote – Motion passed unanimously.**

Mr. Dalena joined the meeting at 1:02 PM.

**3. Discussion Item:**

**(a) Discussion of Economic Development Initiatives.**

Mr. Beall reported on recent developments at CAA airports.

**4. Executive Session:**

Mr. Kubic made a motion (Seconded: Mr. Dalena) to go into Executive Session at 1:18 PM for the purpose of discussing the item listed below. **Voice vote – motion passed unanimously.** Mr. Dillon asked all staff to remain.

**(a) Discussion of Negotiating Strategy Regarding Potential Lease and Development of Property at Bradley International Airport.**

The Committee came out of Executive Session at 1:22 PM.

**5. Action Item:**

**(a) Consideration of and Action Upon Approval of a Term Sheet for the Operation of a Hotel at Bradley International Airport.**

Mr. Kubic made a motion (Seconded: Chair Guilmartin) to recommend that the Board approve the term sheet. **Voice vote – motion passed unanimously.**

6. **Other Business.**

Chair Guilmartin asked for an update regarding a cargo development project at Bradley International Airport.

7. **Adjournment:**

Mr. Dalena made a motion (Seconded: Mr. Kubic) to adjourn the Committee meeting at 1:25 PM. **Voice vote – motion passed unanimously.**

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