

**MINUTES OF THE
CONNECTICUT AIRPORT AUTHORITY
FINANCE & OPERATIONS COMMITTEE
WEDNESDAY, OCTOBER 18, 2023, 2:00 PM
BRADLEY INTERNATIONAL AIRPORT – THIRD FLOOR CONFERENCE ROOM
REMOTE OPTIONS AVAILABLE**

COMMITTEE MEMBERS PRESENT:

Mishone Donelson, Chair (remote)
Mary Ellen S. Jones (remote)
Doug Dalena (Treasurer's designee, remote at 2:06 PM)

COMMITTEE MEMBER ABSENT:

Commissioner Alexandra Daum

STAFF PRESENT:

Kevin A. Dillon, A.A.E.
Michael Shea
Sharon Traficante
Matthew Stone (remote)
Clara Pena
Alex Peterson

1. Call to Order:

Committee Chair Donelson called the meeting to order at 2:03 PM.

2. Approval of Minutes:

(a) April 26, 2023 Meeting.

This item was tabled until a quorum could be achieved

3. Discussion Item:

(a) Discussion of Recent Financial Activity.

Mr. Shea provided an overview of FY23 year-end financial performance at Bradley International Airport.

Mr. Dalena joined the meeting at 2:06 PM.

4. Approval of Minutes:

(a) April 26, 2023 Meeting.

Ms. Jones made a motion (Seconded: Mr. Dalena) to approve the meeting minutes. **Voice vote – motion passed unanimously.**

5. Executive Session:

Ms. Jones made a motion (Seconded: Mr. Dalena) reorder the agenda and to go into Executive Session at 2:07 PM for the purpose of discussing the items listed below. **Voice vote – motion passed unanimously.** Mr. Dillon, Mr. Shea, Ms. Traficante, Mr. Stone, Ms. Pena, and Mr. Peterson remained.

(a) Discussion of Pending Litigation.

The Committee came out of Executive Session at 2:14 PM.

6. Discussion Items:

(a) Discussion of Recent Financial Activity.

Mr. Shea provided an overview of FY23 year-end financial performance at Bradley International Airport and the general aviation airports.

(b) Discussion of CBIS Project.

Mr. Shea briefed the committee on a recent ATP grant application and plans to fit out the second floor of the CBIS facility within board-approved funds.

(c) Discussion of Regulatory Operations.

Mr. Dillon briefed the committee on recent regulatory action regarding Tweed-New Haven Airport.

Mr. Donelson departed the meeting at 2:27 PM. Ms. Jones began serving as acting chair, and the meeting continued as a discussion-only meeting due to the lost quorum.

(d) Discussion of Hartford-Brainard Airport Operations.

Mr. Dillon briefed the committee on the state's study regarding Hartford-Brainard Airport.

7. Other Business:

No other business was discussed.

8. Adjournment:

The meeting concluded at 2:36 PM.