

**DRAFT MINUTES OF THE
CONNECTICUT AIRPORT AUTHORITY
BOARD MEETING
WEDNESDAY, JANUARY 31, 2024, 1:00 P.M.
BRADLEY INTERNATIONAL AIRPORT – THIRD FLOOR CONFERENCE ROOM
REMOTE OPTIONS AVAILABLE**

MEMBERS PRESENT:

Tony Sheridan, Chair
State Treasurer Erick Russell
J. Scott Guilmartin
Vincent Mauro
Joseph Kubic
Commissioner Dan O’Keefe (remote)
Deputy Commissioner Laoise King (DOT designee) (remote)

STAFF PRESENT:

Kevin A. Dillon, A.A.E.
Michael Shea
Sharon Traficante
Matthew Stone
Bob Bruno
James Campbell
Alex Peterson

MEMBERS ABSENT:

Michael T. Long, Vice Chair
Mary Ellen Jones
Mishone Donelson
Sebastian Lombardi

1. Call to Order:

(a) Welcome Remarks (Tony Sheridan).

Chair Sheridan called the meeting to order at 1:02 PM and noted a quorum.

2. Approval of Minutes:

(a) November 15, 2023 Board Meeting.

Mr. Mauro made a motion (Seconded: Mr. Guilmartin) to approve the meeting minutes. **Voice vote – motion passed unanimously with Commissioner O’Keefe abstaining.**

3. Executive Director’s Report.

Mr. Dillon provided a general update to the board.

4. Executive Session:

Mr. Guilmartin made a motion (Seconded: Mr. Kubic) to go into executive session at 1:17 PM for the purpose of discussing the items listed below. **Voice vote – motion passed unanimously.** Mr. Dillon asked Mr. Shea, Ms. Traficante, and Mr. Stone to remain.

(a) Discussion of Air Service Development (Negotiating Strategy Regarding Potential Acquisition or Lease of Property).

(b) Discussion of Pending Litigation.

(c) Discussion of Annual Executive Director Performance Review (C.G.S. § 1-200(6)(A)).

All staff departed the meeting at 1:30 PM.

The board of directors came out of executive session at 1:40 PM.

5. Human Resources and Governance Committee Report:

Consent Items:

(a) Consideration of and Action Upon Approval of the Executive Director's 2023 Achievements.

Mr. Kubic made a motion (Seconded: Mr. Guilmartin) to approve CAA Resolution 2024-1. **Voice vote – motion passed unanimously.**

(b) Consideration of and Action Upon Approval of the Executive Director's 2024 Goals and Objectives.

Mr. Kubic made a motion (Seconded: Treasurer Russell) to approve CAA Resolution 2024-2. **Voice vote – motion passed unanimously.**

6. Economic Development Report.

Mr. Shea provided an overview of recent developments.

7. Action Items:

(a) Consideration of and Action Upon Approval to Increase the Fiscal Year 2024 Bradley Capital Improvement Fund "Airfield" Category.

Mr. Bruno provided a presentation on the item. Chair Sheridan noted that this project was initiated as an emergency procurement due to the time-sensitive nature of ensuring that operations were not impacted. Mr. Mauro made a motion (Seconded: Mr. Guilmartin) to approve CAA Resolution 2024-3. **Voice vote – motion passed unanimously.**

(b) Consideration of and Action Upon Approval to Increase the Fiscal Year 2024 Bradley Capital Improvement Fund "Vehicles and Equipment" Category.

Mr. Dillon presented the item. Mr. Guilmartin made a motion (Seconded: Mr. Kubic) to approve CAA Resolution 2024-4. **Voice vote – motion passed unanimously.**

(c) Consideration of and Action Upon Approval to Increase the Fiscal Year 2024 General Aviation Capital Improvement Fund "Vehicles and Equipment" Category.

Mr. Mauro made a motion (Seconded: Mr. Kubic) to approve CAA Resolution 2024-5. **Voice vote – motion passed unanimously.**

8. Other Business.

Mr. Kubic and Chair Sheridan shared positive feedback that they had both received about traveling through Bradley International Airport.

9. Adjournment.

Treasurer Russell made a motion (Seconded: Mr. Kubic) to adjourn the board meeting at 2:13 PM. **Voice vote – motion passed unanimously.**