

**DRAFT MINUTES OF THE
CONNECTICUT AIRPORT AUTHORITY
HUMAN RESOURCES AND GOVERNANCE COMMITTEE
THURSDAY, JANUARY 11, 2024, AT 1:00 PM
BRADLEY INTERNATIONAL AIRPORT – THIRD FLOOR CONFERENCE ROOM
WINDSOR LOCKS, CT
REMOTE OPTIONS AVAILABLE**

MEMBERS PRESENT:

Mary Ellen Jones, Committee Chair
Michael Long
Tony Sheridan (remote at 1:06 PM)
Sebastian Lombardi (remote)

STAFF PRESENT:

Kevin A. Dillon, A.A.E.
Michael Shea
Sharon Traficante
Alex Peterson

1. Call to Order:

Committee Chair Jones called the meeting to order at 1:05 PM and noted a quorum.

2. Approval of Minutes:

(a) December 6, 2023 Meeting Minutes.

Mr. Long made a motion (Seconded: Mr. Lombardi) to approve the committee meeting minutes, **Voice vote – motion passed unanimously.**

Mr. Sheridan joined the meeting at 1:06 PM.

3. Executive Session:

Chair Jones made a motion (Seconded: Mr. Long) to go into Executive Session at 1:06 PM for the purpose of discussing the items listed below. **Voice vote – motion passed unanimously.** All staff departed.

(a) Discussion of Annual Executive Director Performance Review (C.G.S. § 1-200(6)(A))

(b) Discussion of Organizational Succession Plan (C.G.S. § 1-200(6)(A))

Mr. Dillon joined the Executive Session at 1:14 PM.

The committee came out of Executive Session at 1:30 PM.

4. Action Items:

(a) Consideration of and Action Upon Approval of the Executive Director's 2023 Achievements.

Mr. Sheridan made a motion (Seconded: Mr. Long) to recommend that the Board approve the Executive Director's 2023 performance appraisal. **Voice vote – motion passed unanimously.**

(b) Consideration of and Action Upon Approval of the Executive Director's 2024 Goals and Objectives.

Mr. Sheridan made a motion (Seconded: Mr. Lombardi) to recommend that the Board approve the Executive Director's 2024 goals and objectives. **Voice vote – motion passed unanimously.**

5. Other Business.

The committee did not discuss other business.

6. Adjournment:

Mr. Long made a motion (Seconded: Mr. Sheridan) to adjourn the Committee meeting at 1:33 PM.
Voice vote – motion passed unanimously.

