

**DRAFT MINUTES OF THE
CONNECTICUT AIRPORT AUTHORITY
BOARD MEETING
ANNUAL MEETING
WEDNESDAY, NOVEMBER 15, 2023, 1:00 P.M.
BRADLEY INTERNATIONAL AIRPORT – THIRD FLOOR CONFERENCE ROOM
REMOTE OPTIONS AVAILABLE**

MEMBERS PRESENT:

Tony Sheridan, Chair
Michael T. Long, Vice Chair
State Treasurer Erick Russell
J. Scott Guilmartin
Joseph Kubic
Vincent Mauro (remote)
Sebastian Lombardi (remote)
Commissioner Alexandra Daum (remote, at 1:09 PM)
Deputy Commissioner Laoise King (DOT designee) (remote)

STAFF PRESENT:

Kevin A. Dillon, A.A.E.
Michael Shea
Sharon Traficante
Matthew Stone
Bob Bruno
Alisa Sisic
Nick Guerrero
Alex Peterson

MEMBERS ABSENT:

Mary Ellen Jones
Mishone Donelson

INVITED GUEST:

Perry Miller, AAE Board Chair

1. Call to Order:

(a) Welcome Remarks (Tony Sheridan).

Chair Sheridan called the meeting to order at 1:03 PM and noted a quorum.

2. Approval of Minutes:

(a) September 20, 2023 Board Meeting.

Mr. Lombardi made a motion (Seconded: Treasurer Russell) to approve the meeting minutes. **Voice vote – motion passed unanimously.**

3. Discussion Item:

(a) Discussion of American Association of Airport Executives Presentation.

Mr. Miller presented Mr. Dillon with the Distinguished Service Award on behalf of the American Association of Airport Executives.

Commissioner Daum joined the meeting at 1:09 PM.

4. Executive Director's Report.

Mr. Dillon provided a general update to the board.

5. Discussion Items:

(a) Discussion of CBIS Project.

Mr. Bruno provided a presentation on the CBIS project.

(b) Discussion of BDL Concessions RFP.

Mr. Dillon updated the Board on an upcoming RFP, including the structure and inclusion of a labor harmony clause. Mr. Mauro expressed support.

6. Executive Session:

Mr. Guilmartin made a motion (Seconded: Mr. Kubic) to go into executive session at 1:48 PM for the purpose of discussing the items listed below. **Voice vote – motion passed unanimously.** Mr. Dillon asked Mr. Shea, Ms. Traficante, Mr. Stone, Mr. Bruno, and Mr. Peterson to remain.

- (a) Discussion of Potential Acquisition of Other Airports (Negotiating Strategy Regarding Potential Acquisition or Lease of Property).**
- (b) Discussion of Air Service Development (Negotiating Strategy Regarding Potential Acquisition or Lease of Property).**
- (c) Discussion of Negotiating Strategy Regarding Potential Lease and Development of Property at Bradley International Airport.**
- (d) Discussion of Pending Litigation.**

Mr. Mauro departed the meeting at 1:56 PM.

The board of directors came out of executive session at 1:59 PM.

7. Economic Development Report.

Discussion Item:

- (a) Discussion of Economic Development Initiatives.**

Mr. Shea provided an overview of recent developments.

8. Audit Committee Report.

Discussion Item:

- (a) Discussion of Financial Statements (Audit) for Fiscal Year Ending June 30, 2023.**

Mr. Guilmartin reported on the completion of the FY23 independent audit, noting that the auditors presented a clean, unmodified opinion.

9. Finance and Operations Committee Report:

Discussion Items:

- (a) Discussion of Recent Financial Activity.**

Mr. Shea presented on recent financial matters.

- (b) Discussion of Regulatory Operations.**

Mr. Dillon reported on recent regulatory action related to Tweed-New Haven Airport.

- (c) Discussion of Hartford-Brainard Airport.**

Mr. Dillon reported on the recently completed DECD study.

10. Legislative Committee Report.

Consent Item:

(a) Consideration of and Action Upon Approval of 2024 Legislative Proposals.

Discussion ensued regarding legislative action pertaining to Brainard Airport. Mr. Peterson reported on the CAA's 2024 legislative package.

Mr. Guilmartin made a motion (Seconded: Mr. Kubic) to approve CAA Resolution 2023-15. **Voice vote – motion passed unanimously.**

11. Action Item:

(a) Consideration of and Action Upon Approval of a 2024 CAA Board and Committee Meeting Schedule.

Mr. Kubic made a motion (Seconded: Mr. Guilmartin) to approve CAA Resolution 2023-16. **Voice vote – motion passed unanimously.**

Discussion ensued regarding the potential of holding a meeting at a CAA general aviation airport in 2024.

12. Other Business.

Chair Sheridan noted Commissioner Daum's pending departure.

13. Adjournment.

Mr. Long made a motion (Seconded: Mr. Guilmartin) to adjourn the board meeting at 2:30 PM. **Voice vote – motion passed unanimously.**