

**DRAFT MINUTES OF THE  
CONNECTICUT AIRPORT AUTHORITY  
FINANCE & OPERATIONS COMMITTEE  
WEDNESDAY, OCTOBER 18, 2023, 2:00 PM  
BRADLEY INTERNATIONAL AIRPORT – THIRD FLOOR CONFERENCE ROOM  
REMOTE OPTIONS AVAILABLE**

**COMMITTEE MEMBERS PRESENT:**

Mishone Donelson, Chair (remote)  
Mary Ellen S. Jones (remote)  
Doug Dalena (Treasurer's designee, remote at 2:06 PM)

**COMMITTEE MEMBER ABSENT:**

Commissioner Alexandra Daum

**STAFF PRESENT:**

Kevin A. Dillon, A.A.E.  
Michael Shea  
Sharon Traficante  
Matthew Stone (remote)  
Clara Pena  
Alex Peterson

**1. Call to Order:**

Committee Chair Donelson called the meeting to order at 2:03 PM.

**2. Approval of Minutes:**

**(a) April 26, 2023 Meeting.**

This item was tabled until a quorum could be achieved

**3. Discussion Item:**

**(a) Discussion of Recent Financial Activity.**

Mr. Shea provided an overview of FY23 year-end financial performance at Bradley International Airport.

Mr. Dalena joined the meeting at 2:06 PM.

**4. Approval of Minutes:**

**(a) April 26, 2023 Meeting.**

Ms. Jones made a motion (Seconded: Mr. Dalena) to approve the meeting minutes. **Voice vote – motion passed unanimously.**

**5. Executive Session:**

Ms. Jones made a motion (Seconded: Mr. Dalena) reorder the agenda and to go into Executive Session at 2:07 PM for the purpose of discussing the items listed below. **Voice vote – motion passed unanimously.** Mr. Dillon, Mr. Shea, Ms. Traficante, Mr. Stone, Ms. Pena, and Mr. Peterson remained.

**(a) Discussion of Pending Litigation.**

The Committee came out of Executive Session at 2:14 PM.

**6. Discussion Items:**

**(a) Discussion of Recent Financial Activity.**

Mr. Shea provided an overview of FY23 year-end financial performance at Bradley International Airport and the general aviation airports.

**(b) Discussion of CBIS Project.**

Mr. Shea briefed the committee on a recent ATP grant application and plans to fit out the second floor of the CBIS facility within board-approved funds.

**(c) Discussion of Regulatory Operations.**

Mr. Dillon briefed the committee on recent regulatory action regarding Tweed-New Haven Airport.

Mr. Donelson departed the meeting at 2:27 PM. Ms. Jones began serving as acting chair, and the meeting continued as a discussion-only meeting due to the lost quorum.

**(d) Discussion of Hartford-Brainard Airport Operations.**

Mr. Dillon briefed the committee on the state's study regarding Hartford-Brainard Airport.

**7. Other Business:**

No other business was discussed.

**8. Adjournment:**

The meeting concluded at 2:36 PM.