

**DRAFT MINUTES OF THE
CONNECTICUT AIRPORT AUTHORITY
BOARD MEETING
WEDNESDAY, JANUARY 18, 2023, 1:00 P.M.
BRADLEY INTERNATIONAL AIRPORT – THIRD FLOOR CONFERENCE ROOM
REMOTE OPTIONS AVAILABLE**

MEMBERS PRESENT:

Tony Sheridan, Chair
Michael T. Long, Vice Chair
Treasurer Erick Russell
Mary Ellen Jones
J. Scott Guilmartin
Joseph Kubic
Mishone Donelson (remote)
Vincent Mauro (remote)
Doug Dalena (Treasurer Russell's designee)

STAFF PRESENT:

Kevin A. Dillon, A.A.E.
Michael Shea
Sharon Traficante
Matthew Stone (remote)

INVITED GUESTS:

John Stafstrom, Pullman & Comley
Ken Cushine, Frasca & Associates
(remote)

MEMBERS ABSENT:

Commissioner Garrett Eucalitto
Commissioner Alexandra Daum
Sebastian Lombardi

1. Call to Order:

(a) Welcome Remarks (Tony Sheridan).

Chair Sheridan called the meeting to order at 1:03 PM and noted a quorum. Chair Sheridan welcomed Treasurer Russell and Mr. Dalena.

2. Approval of Minutes:

(a) December 15, 2022 Board Meeting.

Mr. Long made a motion (Seconded: Mr. Guilmartin) to approve the meeting minutes. **Voice vote – motion passed unanimously.**

3. Executive Director's Report.

Mr. Dillon provided a general update to the board.

4. Action Items:

(a) Consideration of and Action Upon Authorizing the Issuance of Not Exceeding \$78,000,000 General Revenue Bonds to Refund Certain State Issued Bonds, And the Execution and Delivery of a Trust Indenture, Offering Materials and Related Documents.

Mr. Dillon and Mr. Shea provided an overview of the item. Ms. Jones made a motion (Seconded: Mr. Long) to approve CAA Resolution 2023-1. **Voice vote – motion passed unanimously.**

(b) Consideration of and Action Upon Reaffirming a Previously Approved Appropriation in the Amount of \$189,700,000, and Authorizing the Issuance of Not Exceeding \$100,000,000 in Revenue Obligations to Finance a Portion of the Appropriation, the Application and Acceptance of Grants to Finance a Further Portion of the Appropriation, and the Execution and Delivery of a Trust Indenture, Offering Documents and Related Documents.

Mr. Shea provided an overview of the item. Mr. Long made a motion (Seconded: Mr. Donelson) to approve CAA Resolution 2023-2. **Voice vote – motion passed unanimously.**

5. Executive Session:

Mr. Guilmartin made a motion (Seconded: Ms. Jones) to go into executive session at 1:39 PM for the purpose of discussing the items listed below. **Voice vote – motion passed unanimously.** Mr. Dillon asked Mr. Shea, Ms. Traficante, Mr. Stone, and Mr. Peterson to remain. Mr. Stafstrom and Mr. Cushine departed the meeting.

(a) Discussion of Potential Acquisition of Other Airports (Negotiating Strategy Regarding Potential Acquisition or Lease of Property).

(b) Discussion of Air Service Development (Negotiating Strategy Regarding Potential Acquisition or Lease of Property).

(c) Discussion of Annual Executive Director Performance Review (C.G.S. § 1-200(6)(A)).

Mr. Dillon, Mr. Shea, Ms. Traficante, Mr. Stone, Mr. Peterson, and Mr. Dalena departed the executive session at 1:59 PM.

The board of directors came out of executive session at 2:11 PM. Mr. Dillon, Mr. Shea, Ms. Traficante, Mr. Peterson, and Mr. Dalena returned.

6. Human Resources and Governance Committee Report.

Consent Items:

(a) Consideration of and Action Upon Approval of the Executive Director's 2023 Goals and Objectives.

Mr. Guilmartin made a motion (Seconded: Mr. Kubic) to approve CAA Resolution 2023-4. **Voice vote – motion passed unanimously.**

(b) Consideration of and Action Upon Approval of the Executive Director's 2022 Achievements.

Ms. Jones made a motion (Seconded: Mr. Guilmartin) to approve CAA Resolution 2023-3. **Voice vote – motion passed unanimously.**

7. Economic Asset Development Committee Report.

Mr. Shea reported on recent economic development initiatives.

8. Other Business.

The board discussed a safety project at Hartford-Brainard Airport and 2022 staff performance.

9. Adjournment.

Mr. Long made a motion (Seconded: Mr. Guilmartin) to adjourn the board meeting at 2:17 PM. **Voice vote – motion passed unanimously.**