

**MINUTES OF THE
CONNECTICUT AIRPORT AUTHORITY
FINANCE & OPERATIONS COMMITTEE
MONDAY, NOVEMBER 14, 2022, 1:00 PM
BRADLEY INTERNATIONAL AIRPORT – THIRD FLOOR CONFERENCE ROOM
REMOTE OPTIONS AVAILABLE**

COMMITTEE MEMBERS PRESENT:

Mishone Donelson, Chair (remote)
Deputy Commissioner Alexandra Daum (remote)
Mary Ellen S. Jones (remote)

COMMITTEE MEMBER ABSENT:

Treasurer Shawn Wooden

STAFF PRESENT:

Kevin A. Dillon, A.A.E.
Michael Shea
Robert Bruno
Matthew Stone (remote)
Alex Peterson

1. Call to Order:

Committee Chair Donelson called the meeting to order at 1:01 PM.

2. Approval of Minutes:

(a) August 15, 2022 Meeting.

Ms. Jones made a motion (Seconded: Deputy Commissioner Daum) to approve the meeting minutes as presented. **Voice vote – Motion passed unanimously.**

3. Discussion Item:

(a) Discussion of Recent Financial Activity.

Mr. Shea reported on BDL and GA airport financial performance in the month of August.

4. Action Items:

(a) Consideration of and Action Upon Approval to Increase Fiscal Year 2023 Bradley International Airport Capital Improvement Fund “Building Improvement” Category.

Mr. Dillon described the need to increase funding for the Bradley Airport vertical circulation project due to rising material costs and updated estimates. Deputy Commissioner Daum made a motion (Seconded: Ms. Jones) to recommend that the Board approve increasing the FY2023 Bradley International Airport Capital Improvement Fund “Building Improvement” category. **Voice vote – motion passed unanimously.**

(b) Consideration of and Action Upon Approval to Increase the Fiscal Year 2023 CAA Employee Roster.

Mr. Dillon reported on the need to increase the CAA employee roster due to increased activity and attrition in Bradley Airport’s maintenance unit. Deputy Commissioner Daum made a motion (Seconded: Ms. Jones) to recommend that the Board approve increasing the FY2023 CAA employee roster. **Voice vote – motion passed unanimously.**

5. Adjournment:

Ms. Jones made a motion (Seconded: Deputy Commissioner Daum) to adjourn the meeting at 1:19 PM. **Voice vote – motion passed unanimously.**