

**MINUTES OF THE
CONNECTICUT AIRPORT AUTHORITY
BOARD MEETING
WEDNESDAY, SEPTEMBER 14, 2022, 1:00 P.M.
BRADLEY INTERNATIONAL AIRPORT – THIRD FLOOR CONFERENCE ROOM
REMOTE OPTIONS AVAILABLE**

MEMBERS PRESENT:

Tony Sheridan, Chair
Michael T. Long, Vice Chair
J. Scott Guilmartin
Mary Ellen Jones
Deputy Commissioner Alexandra Daum (remote)
Mishone Donelson (remote)
Sebastian Lombardi (remote)
Treasurer Shawn Wooden (remote)
Vincent Mauro (remote)

STAFF PRESENT:

Kevin A. Dillon, A.A.E.
Michael Shea
Sharon Traficante
Matthew Stone
Robert Bruno
Alex Peterson

MEMBERS ABSENT:

Commissioner Joseph Giuliatti
Joseph Kubic

1. Call to Order:

(a) Welcome Remarks (Tony Sheridan)

Mr. Sheridan called the meeting to order at 1:03 PM and noted a quorum.

2. Approval of Minutes:

(a) June 28, 2022 Board Meeting.

Mr. Guilmartin made a motion (Seconded: Ms. Jones) to approve the meeting minutes. **Voice vote – motion passed unanimously.**

3. Executive Director's Report.

Mr. Long joined the meeting at 1:05 PM.

Treasurer Wooden joined the meeting at 1:06 PM.

Mr. Dillon provided a general update to the board.

4. Executive Session:

Mr. Long made a motion (Seconded: Mr. Guilmartin) to go into executive session at 1:47 PM for the purpose of discussing the items listed below. **Voice vote – motion passed unanimously.** Mr. Dillon asked Mr. Shea, Ms. Traficante, Mr. Stone, Mr. Bruno and Mr. Peterson to remain.

(a) Discussion of Potential Acquisition of Other Airports (Negotiating Strategy Regarding Potential Acquisition or Lease of Property).

(b) Discussion of Air Service Development (Negotiating Strategy Regarding Potential Acquisition or Lease of Property).

(c) Consideration of Possible Action Regarding Enforcement of Avigation Easement (Hartford-Brainard Airport).

- (d) Discussion of Bradley Airport Land Development (Negotiating Strategy Regarding Potential Lease of Property).**
- (e) Discussion of CAA Bylaws (Draft Document; Legal Advice).**

Mr. Lombardi departed the meeting at 2:16 PM and rejoined at 2:17 PM.

Treasurer Wooden departed the meeting at 2:21 PM.

The board of directors came out of executive session at 2:38 PM.

5. Audit Committee Report.

Discussion Item:

- (a) Discussion of Financial Statements (Audit) for Fiscal Year Ending June 30, 2022.**

Mr. Guilmartin reported on the committee's recent meeting and the FY 22 audit process.

6. Finance and Operations Committee Report.

Discussion Items:

- (a) Discussion of Recent Financial Activity.**

The Board did not discuss this item.

- (b) Discussion of Financing Plan for Major Upcoming Construction Projects.**

Mr. Shea provided an overview of the financing plan for two major upcoming construction projects.

7. Economic Asset Development Committee Report.

Mr. Guilmartin reported on the committee's recent meeting.

8. Investment Committee Report.

Mr. Long reported on the committee's recent meeting.

Consent Item:

- (a) Consideration of and Action Upon Approval of a CAA Investment Policy Statement.**

Mr. Long made a motion (Seconded: Ms. Jones) to approve CAA Resolution 2022-17. **Voice vote – motion passed unanimously.**

9. Action Items:

- (a) Consideration of and Action Upon Approval of Revisions to the CAA Bylaws.**

Mr. Guilmartin made a motion (Seconded: Mr. Long) to approve revised CAA Resolution 2022-18, accepting all proposed revisions except for the changes to Article III, Section 18. **Voice vote – motion passed unanimously.**

Ms. Jones noted that the Article III, Section 18 revisions should be revisited at the next board meeting.

(b) Consideration of and Action Upon Approval to Reallocate Fiscal Year 2023 Bradley Airport Capital Improvement Funds from “Building Improvement” Category to “Vehicles and Equipment” Category.

Mr. Guilmartin made a motion (Seconded: Ms. Jones) to approve revised CAA Resolution 2022-19, which is revised to reflect a reallocation of \$130,000. **Voice vote – motion passed unanimously.**

(c) Consideration of and Action Upon Election of a Connecticut Airport Authority Board of Directors Vice Chair.

Mr. Guilmartin made a motion (Seconded: Ms. Jones) to elect Michael Long as the CAA Board Vice Chair. **Voice vote – motion passed unanimously.**

10. Other Business.

The board did not discuss other business.

11. Adjournment:

Ms. Jones made a motion (Seconded: Mr. Long) to adjourn the board meeting at 2:51 PM. **Voice vote – motion passed unanimously.**