

**MINUTES OF THE
CONNECTICUT AIRPORT AUTHORITY
BOARD MEETING
WEDNESDAY, MAY 18, 2022, 1:00 P.M.
BRADLEY INTERNATIONAL AIRPORT – THIRD FLOOR CONFERENCE ROOM
REMOTE OPTIONS AVAILABLE**

MEMBERS PRESENT:

Tony Sheridan, Chair
Michael T. Long, Vice Chair
J. Scott Guilmartin
Mary Ellen Jones
Commissioner Joseph Giulietti
Deputy Commissioner Alexandra Daum (remote)
Sebastian Lombardi (remote)
Joseph Kubic
Vincent Mauro

STAFF PRESENT:

Kevin A. Dillon, A.A.E.
Michael Shea
Sharon Traficante
Matthew Stone
Paul Pernerewski
Robert Bruno
Alex Peterson

MEMBERS ABSENT:

Treasurer Shawn Wooden
Mishone Donelson

1. Call to Order:

(a) Welcome Remarks (Tony Sheridan)

Mr. Sheridan called the meeting to order at 1:01 PM and noted a quorum.

2. Discussion Items:

(a) Discussion of CAA Board Membership.

The board and staff introduced themselves to the new board members.

(b) Discussion of CAA Board Committee Assignments.

Mr. Sheridan reported that, due to recent changes to board membership, new committee assignments were completed and distributed.

3. Approval of Minutes:

(a) March 27, 2020 Board Meeting.

Mr. Guilmartin made a motion (Seconded: Ms. Jones) to approve the minutes. **Voice vote – motion passed unanimously with Mr. Mauro and Mr. Kubic abstaining.**

(b) May 20, 2020 Board Meeting.

Mr. Guilmartin made a motion (Seconded: Ms. Jones) to approve the minutes. **Voice vote – motion passed unanimously with Mr. Mauro and Mr. Kubic abstaining.**

(c) June 4, 2020 Board Meeting.

Mr. Guilmartin made a motion (Seconded: Ms. Jones) to approve the minutes. **Voice vote – motion passed unanimously with Mr. Mauro and Mr. Kubic abstaining.**

(d) July 15, 2020 Board Meeting.

Mr. Guilmartin made a motion (Seconded: Ms. Jones) to approve the minutes. **Voice vote – motion passed unanimously with Mr. Mauro and Mr. Kubic abstaining.**

(e) July 30, 2020 Board Meeting.

Mr. Guilmartin made a motion (Seconded: Ms. Jones) to approve the minutes. **Voice vote – motion passed unanimously with Mr. Mauro and Mr. Kubic abstaining.**

(f) September 23, 2020 Board Meeting.

Mr. Guilmartin made a motion (Seconded: Ms. Jones) to approve the minutes. **Voice vote – motion passed unanimously with Mr. Mauro and Mr. Kubic abstaining.**

(g) November 18, 2020 Board Meeting.

Mr. Guilmartin made a motion (Seconded: Ms. Jones) to approve the minutes. **Voice vote – motion passed unanimously with Mr. Mauro and Mr. Kubic abstaining.**

(h) January 20, 2021 Board Meeting.

Ms. Jones made a motion (Seconded: Mr. Long) to approve the minutes. **Voice vote – motion passed unanimously with Mr. Mauro and Mr. Kubic abstaining.**

(i) March 16, 2022 Board Meeting.

Ms. Jones made a motion (Seconded: Mr. Long) to approve the minutes. **Voice vote – motion passed unanimously with Mr. Mauro and Mr. Kubic abstaining.**

4. Executive Director's Report:

The executive director gave a general report to the board. Mr. Peterson gave an overview of the recent state legislative session.

5. Executive Session:

Mr. Guilmartin made a motion (Seconded: Mr. Long) to go into Executive Session at 1:45 PM for the purpose of discussing the items listed below. **Voice vote – motion passed unanimously.** Mr. Dillon asked Mr. Shea, Ms. Traficante, Mr. Stone, Mr. Pernerewski, and Mr. Peterson to remain.

- (a) Discussion of Potential Acquisition of Other Airports (Negotiating Strategy Regarding Potential Acquisition or Lease of Property).**
- (b) Discussion of Air Service Development (Negotiating Strategy Regarding Potential Acquisition or Lease of Property).**
- (c) Consideration of Possible Action Regarding Enforcement of Avigation Easement (Hartford-Brainard Airport).**
- (d) Discussion of New Airline Use and Lease Agreement (Negotiating Strategy Regarding Lease of Property).**
- (e) Discussion of Executive Director Performance (Personnel Matter).**

The Board of Directors came out of Executive Session at 2:04 PM.

6. Human Resources and Governance Committee Report.

Ms. Jones reported on the committee's recent meetings.

7. Finance and Operations Committee Report.

Ms. Jones reported on the committee's recent meeting.

Consent Items:

(a) Consideration of and Action Upon Approval of Fiscal Year 2023 Operating and Capital Budgets – General Aviation Airports

Ms. Jones made a motion (Seconded: Mr. Long) to approve CAA Resolution 2022-7. **Voice vote – motion passed unanimously.**

(b) Consideration of and Action Upon Approval of an In-Line Checked Baggage Inspection System Building Project and Passenger Vertical Circulation Project Financial Inducement Resolution.

Mr. Guilmartin made a motion (Seconded: Mr. Mauro) to approve CAA Resolution 2022-8. **Voice vote – motion passed unanimously.**

(c) Consideration of and Action Upon Approval of a Term Sheet for a New Airline Use and Operating Agreement at Bradley International Airport.

Mr. Mauro made a motion (Seconded: Mr. Kubic) to approve CAA Resolution 2022-9. **Voice vote – motion passed unanimously.**

8. Action Items:

(a) Consideration of and Action Upon Approval of Fiscal Year 2023 Operating and Capital Budgets – Bradley International Airport.

Ms. Jones made a motion (Seconded: Mr. Long) to approve CAA Resolution 2022-10. **Voice vote – motion passed unanimously.**

(b) Consideration of and Action Upon Approval to Increase the Bradley International Airport Fiscal Year 2022 Capital Improvement Program Budget “Building Improvements” Category and “Other” Category.

Mr. Guilmarin made a motion (Seconded: Mr. Mauro) to approve CAA Resolution 2022-11. **Voice vote – motion passed unanimously.**

(c) Consideration of and Action Upon Approval to Increase the General Aviation Airport Fiscal Year 2022 Capital Improvement Program Budget “Planning Studies” Category.

Mr. Kubic made a motion (Seconded: Mr. Guilmartin) to approve CAA Resolution 2022-12. **Voice vote – motion passed unanimously.**

(d) Consideration of and Action Upon Bradley International Airport Fiscal Year 2022 Operating Budget Adjustments.

Mr. Guilmartin made a motion (Seconded: Mr. Mauro) to approve CAA Resolution 2022-13. **Voice vote – motion passed unanimously.**

(e) Consideration of and Action Upon Granting the CAA Executive Director the Authority to Reallocate General Aviation Airport Fiscal Year 2022 Budget Dollars Between Reporting Line Items.

Mr. Mauro made a motion (Seconded: Mr. Long) to approve CAA Resolution 2022-14. **Voice vote – motion passed unanimously.**

9. Other Business.

The board discussed other business.

10. Adjournment:

Mr. Long made a motion (Seconded: Mr. Guilmartin) to adjourn the Board meeting at 2:25 PM. **Voice vote – motion passed unanimously.**