

**MINUTES OF THE
CONNECTICUT AIRPORT AUTHORITY
BOARD MEETING
WEDNESDAY, SEPTEMBER 23, 2020, 1:00 P.M.
*TELEPHONIC ONLY PER EXECUTIVE ORDER 7B***

MEMBERS PRESENT:

Tony Sheridan, Chair
Michael T. Long, Vice Chair
Mary Ellen S. Jones
Robert J. Aaronson
Treasurer Shawn Wooden
Matthew J. Kelly
Deputy Commissioner Glendowlyn Thames (Comr. Lehman's
Designee)
Karen M. Jarmoc

STAFF PRESENT:

Kevin A. Dillon, A.A.E.
Michael Shea
Sharon Traficante
Paul Pernerewski
Alex Peterson

MEMBERS ABSENT:

J. Scott Guilmartin
Comr. Joseph Giulietti
Brett C. Browchuk

1. Call to Order:

(a) Welcome Remarks (Tony Sheridan)

Chair Sheridan called the meeting of the Connecticut Airport Authority Board of Directors to order at 1:02 PM and noted a quorum.

2. Executive Director's Report:

The executive director gave a general report to the board.

3. Discussion Item:

(a) Discussion of CAA Board Committee Memberships.

The board discussed rolling over the same committee memberships for another year.

4. Committee Reports:

(a) Audit Committee (Karen Jarmoc).

Ms. Jarmoc reported on the committee's activity.

(b) Economic Asset Development Committee (Scott Guilmartin).

Mr. Shea and Mr. Peterson reported on the committee's activity.

(c) Finance and Operations Committee (Brett Browchuk).

Mr. Dillon reported on the committee's activity.

5. Action Items:

(a) Consideration of and Action Upon Election of a CAA Board of Directors Vice Chair.

Mr. Aaronson made a motion (Seconded: Ms. Jones) to elect Michael Long as Vice Chair. **Voice vote – motion passed unanimously.**

The committee recessed at 1:45 PM due to a technical issue until 2:30 PM. Mr. Long and Treasurer Wooden departed during the recess.

(b) Consideration of and Action Upon Fiscal Year 2021 Operating Budget Adjustment – Bradley International Airport.

Mr. Aaronson made a motion (Seconded: Mr. Kelly) to approve CAA Resolution 2020-13. **Voice vote – motion passed unanimously.**

6. Executive Session:

Deputy Commissioner Thames made a motion (Seconded: Mr. Aaronson) to go into Executive Session at 2:32 PM for the purpose of discussing the item listed below. **Voice vote – motion passed unanimously.** Mr. Dillon asked Mr. Shea, Ms. Traficante, Mr. Pernerewski, and Mr. Peterson to remain.

(a) Discussion of Negotiating Strategy Regarding Airport Leases (All Tenants).

The Board of Directors exited Executive Session.

Mr. Long rejoined the meeting.

7. Finance and Operations Committee:

Consent Item:

(a) Consideration of and Action Upon Lease Modifications for Certain Tenant Classifications.

Mr. Kelly made a motion (Seconded: Mr. Jones) to authorize staff to abate up to 50% of the minimum annual guarantee for the rental car companies between the period of July 1, 2020 and December 31, 2020. **Voice vote – motion passed unanimously.**

8. Adjournment:

Mr. Aaronson made a motion (Seconded: Mr. Kelly) to adjourn the Board meeting. **Voice vote – motion passed unanimously.**