

**MINUTES OF THE  
CONNECTICUT AIRPORT AUTHORITY  
BOARD MEETING  
WEDNESDAY, NOVEMBER 18, 2020, 1:00 P.M.  
\*TELEPHONIC ONLY PER EXECUTIVE ORDER 7B\***

**MEMBERS PRESENT:**

Tony Sheridan, Chair  
Michael T. Long, Vice Chair  
Mary Ellen S. Jones  
Robert J. Aaronson  
Alex Marcellino (Treasurer Wooden's designee)  
Matthew J. Kelly  
Deputy Commissioner Glendowlyn Thames (Comr. Lehman's Designee)  
Karen M. Jarmoc  
Brett C. Browchuk  
Jackie Primeau (Comr. Giulietti's designee)  
J. Scott Guilmartin

**STAFF PRESENT:**

Kevin A. Dillon, A.A.E.  
Michael Shea  
Sharon Traficante  
Paul Pernerewski  
Bob Bruno  
Alex Peterson

**1. Call to Order:**

**(a) Welcome Remarks (Tony Sheridan)**

Chair Sheridan called the meeting of the Connecticut Airport Authority Board of Directors to order at 1:03 PM and noted a quorum.

**2. Executive Director's Report:**

The executive director gave a general report to the board.

**3. Audit Committee:**

**Discussion Item:**

**(a) Discussion of Financial Statements (Audit) for Fiscal Year Ending June 30, 2020.**

Ms. Jarmoc provided an overview of committee developments.

**4. Legislative Committee:**

**Consent Item:**

**(a) Consideration of and Action Upon Approval of 2021 Legislative Proposals.**

Mr. Long made a motion (Seconded: Ms. Jarmoc) to approve the 2021 legislative proposals. **Voice vote – motion passed unanimously.**

**5. Action Items:**

**(a) Consideration of and Action Upon Approval to Spend Prior Year Unallocated GA Capital Program Funds for Easement Acquisition and Obstruction Removal Projects at Hartford-Brainard Airport.**

Mr. Kelly made a motion (Seconded: Mr. Long) to approve CAA Resolution 2020-14. **Voice vote – motion passed unanimously.**

**(b) Consideration of and Action Upon Support for Commercial Alternative Aviation Fuels Initiative Efforts for Local Biofuel Production to Support Connecticut Aviation Sustainability Efforts.**

Mr. Long made a motion (Seconded: Ms. Jones) to approve CAA Resolution 2020-15. **Voice vote – motion passed unanimously.**

**(c) Consideration of and Action Upon Approval of a 2021 Board Meeting Schedule.**

Mr. Kelly made a motion (Seconded: Ms. Long) to approve the 2021 CAA Board meeting schedule. **Voice vote – motion passed unanimously.**

**6. Executive Session:**

Mr. Kelly made a motion (Seconded: Chair Sheridan) to go into Executive Session at 1:43 PM for the purpose of discussing the items listed below. **Voice vote – motion passed unanimously.** Mr. Dillon asked Mr. Shea, Ms. Traficante, Mr. Pernerewski, and Mr. Peterson to remain.

**(a) Discussion of Air Service Development (Negotiating Strategy Regarding Potential Acquisition or Lease of Property).**

**(b) Discussion of Negotiating Strategy Regarding Airport Leases (All Tenants).**

The Board of Directors exited Executive Session.

**7. Action Item:**

**(a) Consideration of and Action Upon Lease Modifications.**

Mr. Long made a motion (Seconded: Mr. Aaronson) to authorize staff to grant rent abatements when it is determined to be in the Authority's best interest, while taking parity into consideration. **Voice vote – motion passed unanimously with Ms. Primeau abstaining.**

**8. Adjournment:**

The board adjourned the meeting.