

**MINUTES OF THE
CONNECTICUT AIRPORT AUTHORITY
HUMAN RESOURCES AND GOVERNANCE COMMITTEE
THURSDAY, DECEMBER 16, 2021, AT 2:00 PM
BRADLEY INTERNATIONAL AIRPORT – THIRD FLOOR CONFERENCE ROOM
WINDSOR LOCKS, CT
REMOTE OPTIONS AVAILABLE**

MEMBERS PRESENT:

Bob Aaronson, Committee Chair (remote)
Michael Long
Tony Sheridan
Mary Ellen Jones (remote)

STAFF PRESENT:

Kevin A. Dillon, A.A.E.
Michael Shea
Sharon Traficante
Alex Peterson

1. Call to Order:

Committee Chair Aaronson called the meeting to order at 2:04 PM and noted a quorum.

2. Approval of Minutes:

(a) August 25, 2021 Meeting Minutes.

Ms. Jones made a motion (Seconded: Mr. Long) to approve the August 25, 2021 committee meeting minutes, **Voice vote – motion passed unanimously.**

3. Discussion Item:

(a) Discussion of Employee Vaccination.

Mr. Dillon provided an overview of employee compliance with the recent CAA vaccination policy. Discussion ensued regarding the reception amongst the workforce and potential Board applicability.

Mr. Aaronson asked for an update regarding the general counsel recruitment. Mr. Dillon provided an overview of the experience sought, a general description of the candidate pool, and the process for vetting candidates.

4. Executive Session:

Ms. Jones made a motion (Seconded: Mr. Long) to go into Executive Session at 2:18 PM for the purpose of discussing the item listed below. **Voice vote – motion passed unanimously.** Mr. Dillon remained.

(a) Discussion of Executive Director Performance (Personnel Matter).

The committee came out of Executive Session at 2:52 PM.

5. Action Items:

(a) Consideration of and Action Upon Approval of the Executive Director's 2021 Achievements.

(b) Consideration of and Action Upon Approval of the Executive Director's 2022 Goals and Objectives.

No action was taken on either item.

6. Adjournment:

Mr. Long made a motion (Seconded: Ms. Jones) to adjourn the Committee meeting at 2:55 PM.

Voice vote – motion passed unanimously.