

**MINUTES OF THE
CONNECTICUT AIRPORT AUTHORITY
BOARD MEETING
WEDNESDAY, MAY 19, 2021, 1:00 P.M.
BRADLEY INTERNATIONAL AIRPORT – THIRD FLOOR CONFERENCE ROOM**

MEMBERS PRESENT:

Tony Sheridan, Chair (conf. call at 1:12 PM)
Michael T. Long, Vice Chair
J. Scott Guilmartin (conf. call)
Treasurer Shawn Wooden (conf. call)
Robert J. Aaronson (conf. call)
Sebastian Lombardi (conf. call)
Deputy Commissioner Glendowlyn Thames (conf. call)
Jackie Primeau (Commr. Giuliatti's designee, conf. call)

STAFF PRESENT:

Kevin A. Dillon, A.A.E.
Michael Shea
Sharon Traficante
Paul Pernerewski (conf. call)
Bob Bruno
Alex Peterson

MEMBERS ABSENT:

Mary Ellen S. Jones

1. Call to Order:

(a) Welcome Remarks (Tony Sheridan)

Vice Chair Long called the meeting of the Connecticut Airport Authority Board of Directors to order at 1:01 PM and noted a quorum.

2. Approval of Minutes:

(a) May 7, 2021 Board Meeting.

Mr. Guilmartin made a motion (Seconded: Mr. Aaronson) to approve the May 7, 2021 Board meeting minutes. **Voice vote – motion passed unanimously.**

3. Executive Director's Report:

Mr. Dillon reported on passenger numbers, cargo stats, a Jamaica service development initiative, Customs and Border Protection staffing issues, BDL concessions updates, a new mobile ordering platform for BDL concessions, the upcoming launch of the Hidden Disabilities Sunflower Program, and parking updates.

Chair Sheridan joined the meeting at 1:12 PM.

Mr. Dillon reported on East Granby sewer system discussions, an extension to the airline lease agreement, COVID-19 testing sites, face mask guidance, a CAA telework policy, Clay Lacy developments, Atlantic Aviation developments, Groton-New London Airport Part 139 certificate updates, Hartford-Brainard Airport obstruction project updates, and Danielson Airport runway construction project updates.

Mr. Peterson provided a brief overview of the 2021 legislative session, including the status of CAA-proposed legislation and other noteworthy bills.

4. Discussion Items:

(a) Discussion of Board Membership.

Mr. Dillon reported that Mr. Lombardi's nomination has been officially approved by both chambers of the legislature, and he is now able to fully serve as a board member. Mr. Mishone Donelson's nomination and Mr. Guilmartin's re-appointment have both been approved by the House and are awaiting confirmation in the Senate. Chair Sheridan has designated Ms. Jones as the chair of the Finance and Operations Committee and as a member of the Human Resources and Governance Committee.

(b) Discussion of Connecticut Tourism Coalition.

Chair Sheridan reported on his involvement in the Connecticut Tourism Council, which is tasked with developing a strategic plan for tourism in the state.

5. Economic Asset Development Committee Report.

Mr. Shea summarized the discussion that was had at a recent Economic Asset Development Committee meeting, outlining airline lease agreement negotiations, recent responses to a land development RFI, concessions updates, and GA development updates.

6. Finance and Operations Committee Report:

(a) Consideration of and Action Upon Approval of Fiscal Year 2022 Operating and Capital Budgets – Bradley International Airport.

Mr. Long made a motion (Seconded: Mr. Aaronson) to approve CAA Resolution 2021-2. **Voice vote – motion passed unanimously.**

(b) Consideration of and Action Upon Approval of Fiscal Year 2022 Operating and Capital Budgets – General Aviation Airports.

Mr. Guilmartin made a motion (Seconded: Mr. Long) to approve CAA Resolution 2021-3. **Voice vote – motion passed unanimously.**

(c) Consideration of and Action Upon Granting the CAA Executive Director the Authority to Reallocate FY 21 Bradley Budget Dollars Between Reporting Line Items.

Mr. Guilmartin made a motion (Seconded: Mr. Aaronson) to approve CAA Resolution 2021-4. **Voice vote – motion passed unanimously.**

(d) Consideration of and Action Upon Granting the CAA Executive Director the Authority to Reallocate FY 21 GA Airports Budget Dollars Between Reporting Line Items.

Mr. Long made a motion (Seconded: Mr. Guilmartin) to approve CAA Resolution 2021-5. **Voice vote – motion passed unanimously.**

7. Action Item:

(a) Consideration of and Action Upon Approval of a Bradley Airport Plane Spotting Policy.

Mr. Dillon summarized recent interest that has been received from the plane spotter community and the draft policy that has been developed for Bradley Airport, including designated areas, an annual permitting policy, and certain operational restrictions.

Mr. Lombardi made a motion (Seconded: Mr. Aaronson) to approve CAA Resolution 2021-6. **Voice vote – motion passed unanimously.**

8. Executive Session:

Mr. Long made a motion (Seconded: Ms. Primeau) to go into Executive Session at 1:48 PM for the purpose of discussing the items listed below. **Voice vote – motion passed unanimously.** Mr. Dillon asked Mr. Shea, Ms. Traficante, Mr. Pernerewski, and Mr. Peterson to remain.

- (a) **Discussion of Potential Acquisition of Other Airports (Negotiating Strategy Regarding Potential Acquisition or Lease of Property).**
- (b) **Discussion of Air Service Development (Negotiating Strategy Regarding Potential Acquisition or Lease of Property).**
- (c) **Discussion of Strategy Regarding Pending Claim (Connecticut Police and Fire Union)**
- (d) **Discussion of Negotiating Strategy Regarding Potential Acquisition or Lease of Property (Embraer).**

Treasurer Wooden departed the meeting at 2:08 PM.

The Board of Directors came out of Executive Session at 2:31 PM.

9. Adjournment:

Mr. Long made a motion (Seconded: Ms. Primeau) to adjourn the Board meeting at 2:31 PM. **Voice vote – motion passed unanimously.**