

**MINUTES OF THE
CONNECTICUT AIRPORT AUTHORITY
BOARD MEETING
WEDNESDAY, MARCH 17, 2021, 1:00 P.M.
TELEPHONIC MEETING**

MEMBERS PRESENT (all virtual):

Tony Sheridan, Chair
Michael T. Long, Vice Chair (joined at 1:30 pm)
Mary Ellen S. Jones
J. Scott Guilmartin
Treasurer Shawn Wooden
Robert J. Aaronson
Matthew J. Kelly

STAFF PRESENT (all virtual):

Kevin A. Dillon, A.A.E.
Michael Shea
Sharon Traficante
Paul Pernerewski
James Campbell
Bob Bruno
Alex Peterson

MEMBERS ABSENT:

Commissioner Joseph Giulietti
Deputy Commissioner Glendowlyn Thames

INVITED GUEST:

Sebastian Lombardi

1. Call to Order:

(a) Welcome Remarks (Tony Sheridan)

Chair Sheridan called the meeting of the Connecticut Airport Authority Board of Directors to order at 1:10 PM and noted a quorum.

2. Discussion Item:

(a) Discussion of Board Membership.

Mr. Dillon provided an overview of current board member vacancies, as well as recent changes to board composition. Mr. Dillon suggested that current board members reach out to their appointing authorities if they are interested in remaining on the board. Mr. Lombardi introduced himself as an incoming board member. Discussion ensued regarding recognition of departing board members.

3. Executive Director's Report:

Mr. Dillon reported on passenger numbers, cargo figures, recent service announcements, and the status of non-stop routes.

Mr. Long joined the meeting at 1:30 PM.

Mr. Peterson provided a brief overview of the 2021 legislative session, including the status of CAA-proposed legislation and other noteworthy bills.

Mr. Dillon reported on changes to the state travel advisory, vaccination roll-out, federal assistance for Connecticut airports, a potential CAA telework policy, the status of Embraer operations at Bradley Airport, snow operations, demolition of an aging UPS hangar, parking garage capacity updates and adjustments, an amendment to the Clear Channel agreement, Clay Lacy project updates at Waterbury-Oxford Airport, Atlantic Aviation hangar construction progress at Waterbury-Oxford Airport, ramp reconstruction work at Groton-New London Airport, and the runway reconstruction project at Danielson Airport. Discussion ensued regarding business development staffing changes.

4. **Discussion Items:**

(b) Discussion of Airline Use and Lease Agreement.

Mr. Dillon reported on the status of negotiations with the airlines for a potential one-year extension of the airline use and lease agreement at Bradley Airport.

(c) Discussion of CoGen Agreement Amendment.

Mr. Dillon reported on a management agreement extension that has been reached with Ameresco in relation to the cogeneration facility at Bradley Airport.

5. **Action Item:**

(a) Consideration of and Action Upon Approval to Preapprove FY22 (Airfield) Capital Improvement Budget Funding for the Rehabilitation of Taxiway S and Construction of Taxiway E.

Mr. Dillon explained that the preapproval of these funds was necessary to take advantage of a federal grant offer for the Taxiway S and Taxiway E construction projects at Bradley Airport.

Mr. Kelly made a motion (Seconded: Mr. Guilmartin) to approve CAA Resolution 2021-1. **Voice vote – motion passed unanimously.**

6. **Executive Session:**

Mr. Kelly made a motion (Seconded: Treasurer Wooden) to go into Executive Session at 1:55 PM for the purpose of discussing the items listed below. **Voice vote – motion passed unanimously.** Mr. Dillon asked Mr. Shea, Ms. Traficante, Mr. Pernerewski, Mr. Bruno, Mr. Campbell, and Mr. Peterson to remain.

(a) Discussion of Air Service Development (Negotiating Strategy Regarding Potential Acquisition or Lease of Property).

(b) Consideration of Possible Action Regarding Enforcement of Avigation Easement (Hartford-Brainard Airport).

(c) Discussion of Strategy Regarding Pending Claim (Connecticut Police and Fire Union)

(d) Discussion of Pending Workers' Compensation Claim (Keith Bayer).

Mr. Bruno departed the meeting at 2:24 PM.

Mr. Kelly recused himself for items 5(c) and 5(d) and departed the meeting at 2:25 PM.

Mr. Guilmartin departed the meeting at 2:28 PM.

The Board of Directors came out of Executive Session at 2:43 PM.

7. **Adjournment:**

Treasurer Wooden made a motion (Seconded: Ms. Jones) to adjourn the Board meeting at 2:44 PM. **Voice vote – motion passed unanimously.**