MINUTES OF THE
CONNECTICUT AIRPORT AUTHORITY
BOARD MEETING
WEDNESDAY, NOVEMBER 13, 2019, 2:15 P.M.
BRADLEY INTERNATIONAL AIRPORT – THIRD FLOOR CONFERENCE ROOM

MEMBERS PRESENT:
Michael T. Long, Vice Chair
Mary Ellen S. Jones
Karen M. Jarmoc
Comr. Joseph Giulietti
Robert J. Aaronson
Brett C. Browchuk
Matthew J. Kelly
Peter B. McAlpine (Treas. Wooden’s Designee)
Beatriz Gutierrez (Comr. David Lehman’s Designee)

STAFF PRESENT:
Kevin A. Dillon, A.A.E.
Michael Shea
Paul Pernerewski
Ben Parish
Barry Pallanck
Teddy Minch
Alex Peterson

INVITED GUEST:
Pam Hill, Plante Moran (via conf. call at 3:05 PM)

MEMBERS ABSENT:
Tony Sheridan, Chair
J. Scott Guilmartin

1. Call to Order:
   (a) Welcome Remarks (Tony Sheridan)

Vice Chair Long called the meeting of the Connecticut Airport Authority Board of Directors to order at 2:19 PM and noted a quorum.

2. Approval of Minutes:
   (a) October 25, 2019 Board Meeting.

Mr. Kelly made a motion (Seconded: Mr. McAlpine) to approve the minutes from the October 25, 2019 Board meeting. Voice vote – motion passed unanimously.

3. Executive Session:

Mr. Aaronson made a motion (Seconded: Comr. Giulietti) to reorder the agenda and go into Executive Session at 2:20 PM for the purpose of discussing the items listed below. Voice vote – motion passed unanimously. Mr. Dillon asked Mr. Shea, Mr. Pernerewski, Mr. Minch, and Mr. Peterson to remain.

   (a) Discussion of Potential Acquisition of Other Airports (Negotiating Strategy Regarding Potential Acquisition or Lease of Property).
   (b) Discussion of Air Service Development (Negotiating Strategy Regarding Potential Acquisition or Lease of Property).
   (c) Discussion of TAC Air Term Sheet (Negotiating Strategy Regarding Potential Acquisition or Lease of Property at Bradley International Airport).
   (d) Discussion of Potential Litigation – Employee Matters.

The Board of Directors came out of Executive Session at 3:02 PM.

4. Executive Director’s Report:

Mr. Dillon reported on passenger numbers and cargo figures, as well as recent discussions regarding quasi-public agencies in Connecticut.

5. **Audit Committee:**

**Discussion Item:**

(a) **Discussion of Financial Statements (Audit) for Fiscal Year Ending June 30, 2019.**

Ms. Jarmoc reported that the committee met and discussed the FY19 audit results with the audit partner, Plante Moran. Ms. Jarmoc introduced Ms. Hill, who outlined the three audit types that were completed. Ms. Hill reported that the CAA received a clean, unmodified opinion in all three audits. Ms. Hill also addressed new and upcoming standards.
6. **Legislative Committee:**

   Consent Item:

   (a) Consideration of and Action Upon Approval of 2020 Legislative Proposals.

   Mr. Peterson gave an overview of the CAA’s 2020 legislative proposals. Discussion ensued regarding the quasi-public agency system, an upcoming CAA legislative breakfast, and a summary handout for Board members to use with legislators and other public officials.

7. **Action Item:**

   (a) Consideration of and Action Upon Approval of a 2020 Board Meeting Schedule.

   Ms. Jarmoc made a motion (Seconded: Mr. Aaronson) to approve the 2020 board meeting schedule. **Voice vote – motion passed unanimously.**

   Ms. Jarmoc made a motion (Seconded: Mr. McAlpine) to approve the 2020 legislative proposals. **Voice vote – motion passed unanimously.**

8. **Economic Asset Development Committee:**

   Consent Item:

   (a) Consideration of and Action Upon Approval of a Term Sheet with TAC Air for Hangar Development at Bradley International Airport.

   Mr. Shea offered a brief summary of the term sheet.

   Mr. McAlpine made a motion (Seconded: Ms. Jarmoc) to approve CAA Resolution 2019-34. **Voice vote – motion passed unanimously.**

9. **Next Board Meeting:**

   (a) Discussion of Agenda Topics.

   Mr. Dillon reported that, in light of other ongoing matters, staff recommended postponing discussion of a potential name change for Bradley International Airport. Mr. Browchuk thanked staff for their efforts in response to the B-17 accident at Bradley Airport.

10. **Adjournment:**

    Mr. McAlpine made a motion (Seconded: Mr. Kelly) to adjourn the Board meeting at 3:25 PM. **Voice vote – motion passed unanimously.**