



May 21, 2019

**REQUEST FOR PROPOSALS NO. 2019-006  
EMPLOYEE SEARCH AND RECRUITING SERVICES  
COMPENSATION AND BENEFITS ANALYSIS  
AND  
ORGANIZATIONAL STRUCTURE REVIEW**

The Connecticut Airport Authority (CAA) is seeking proposals from qualified Consultants in providing the following services: provide employee search and recruiting services for Part 139 commercial service airports; perform a compensation and benefits analysis for its unclassified positions to ensure that the positions are competitive with those in other aviation markets and other industry settings that have similar professional positions and perform an overall organizational structural review for a three-year period.

Sealed proposals will be received by submitting them electronically **(only)** through <https://ctairports.procureware.com>. The CAA will not accept proposal in any other manner. Firms must be registered to access this Request for Proposal (RFP) document in its entirety and to submit a proposal.

The proposal must be submitted **no later than 1:00 p.m., July 9, 2019**, Eastern Time. Proposals must be uploaded to <https://ctairports.procureware.com>. The official time is the procureware time indicator. No proposals will be able to be posted after the time noted above. **Proposals will not be publicly displayed.** Questions concerning this RFP are due no later than **1:00 p.m., June 18, 2019**.

The CAA reserves the right to disqualify any Proposer who contacts any employee of the CAA or Board official, other than the Purchasing Agent, concerning this RFP.