

**DRAFT MINUTES OF THE  
CONNECTICUT AIRPORT AUTHORITY  
HUMAN RESOURCES AND GOVERNANCE COMMITTEE  
WEDNESDAY, DECEMBER 5, 2018, AT 12:00 PM  
Bradley International Airport  
Administration Conference Room  
Windsor Locks, CT**

**MEMBERS PRESENT:**

Bob Aaronson, Committee Chair  
Tony Sheridan  
Michael Long  
Karen Jarmoc (via telephone)

**STAFF PRESENT BY STATUTE:**

Kevin A. Dillon, A.A.E.

**STAFF PRESENT:**

Alex Peterson

**1. Call to Order:**

Committee Chair Aaronson called the meeting to order at 12:05 PM and noted a quorum.

**2. Executive Session:**

Mr. Sheridan made a motion (Seconded: Mr. Long) to go into Executive Session at 12:09 PM for the purpose of discussing the item listed below. **Voice vote – motion passed unanimously.** Mr. Dillon asked Mr. Peterson to remain.

**(a) Discussion of Annual Executive Director Performance Review (Personnel Matter).**

The committee came out of Executive Session at 12:52 PM.

**3. Approval of Minutes – February 15, 2018 Human Resources and Governance Committee Meeting:**

Ms. Jarmoc made a motion (Seconded: Mr. Long) to approve the minutes from the February 15, 2018 Human Resources and Governance Committee meeting. **Voice Vote – motion passed unanimously with Mr. Sheridan abstaining.**

**4. Executive Session:**

Mr. Sheridan made a motion (Seconded: Mr. Long) to go back into Executive Session at 12:59 PM for the purpose of discussing the item listed below. **Voice vote – motion passed unanimously.** Mr. Dillon asked Mr. Peterson to remain.

**(a) Discussion of Annual Executive Director Performance Review (Personnel Matter).**

Ms. Jarmoc left the meeting at 12:59 PM.

Mr. Dillon and Mr. Peterson left Executive Session at 1:46 PM.

The committee came out of Executive Session at 2:39 PM.

**5. Action Items:**

**(a) Consideration of and Action Upon Approval of the Executive Director's Achievements of the 2018 Goals and Objectives.**

The committee did not act on this item.

**(b) Consideration of and Action Upon Approval of the Executive Director's 2019 Goals and Objectives.**

The committee did not act on this item.

**6. Adjournment:**

Mr. Long made a motion (Seconded: Mr. Sheridan) to adjourn the Committee meeting at 2:40 PM, **Voice vote – motion passed unanimously.**