

**MINUTES OF THE
CONNECTICUT AIRPORT AUTHORITY
ECONOMIC ASSET DEVELOPMENT COMMITTEE
MONDAY, MAY 14, 2018, 12:45 PM
BRADLEY INTERNATIONAL AIRPORT – ADMINISTRATION CONFERENCE ROOM
WINDSOR LOCKS, CONNECTICUT**

MEMBERS PRESENT:

J. Scott Guilmartin, Chair
Peter B. McAlpine
Matthew J. Kelly (via conference call)

MEMBERS ABSENT:

Cmr. Catherine H. Smith

STAFF PRESENT:

Kevin A. Dillon, A.A.E.
Michael Shea
Sharon Traficante
Al Gavelek
Barry Pallanck
Alex Peterson

1. Call to Order:

Committee Chair Guilmartin called the meeting to order at 12:50 PM

2. Approval of Minutes:

(a) October 16, 2017 Economic Asset Development Committee Meeting.

Mr. McAlpine made a motion (Seconded: Mr. Kelly) to approve the minutes from the October 16, 2017 Economic Asset Development Committee Meeting. **Voice vote – motion passed unanimously.**

3. Executive Session:

Mr. McAlpine made a motion (Seconded: Mr. Kelly) to go into Executive Session at 12:51 PM for the purposes of discussing the items listed below. **Voice vote – motion passed unanimously.** Mr. Dillon asked Mr. Shea, Ms. Traficante, Mr. Pallanck, Mr. Gavelek, and Mr. Peterson to remain.

(a) Discussion of Way-Up Skydiving Danielson Agreement (Lease Negotiating Strategy).

(b) Discussion of Windham Air Services Agreement (Lease Negotiating Strategy).

The Committee came out of Executive Session at 12:57 PM.

4. Action Items:

(a) Consideration of and Action Upon Approval of a Term Sheet with Way-Up Skydiving Danielson for Development at Danielson Airport.

(b) Consideration of and Action Upon Approval of a Term Sheet with Windham Air Services for Development at Windham Airport

Mr. Kelly made a motion (Seconded: Mr. McAlpine) to approve the items and forward them on to the full Board for approval. **Action Item (a) and Action Item (b) – Voice vote – motion passed unanimously.**

6. Adjournment:

Mr. McAlpine made a motion (Seconded: Mr. Kelly) to adjourn the Committee meeting at 12:58 PM. **Voice vote – motion passed unanimously.**