

**MINUTES OF THE
CONNECTICUT AIRPORT AUTHORITY
ECONOMIC ASSET DEVELOPMENT COMMITTEE
MONDAY OCTOBER 16, 2017, 12:00 PM
BRADLEY INTERNATIONAL AIRPORT – ADMINISTRATION CONFERENCE ROOM
WINDSOR LOCKS, CONNECTICUT**

MEMBERS PRESENT:

J. Scott Guilmartin, Chair
Peter B. McAlpine
Cmmr. Catherine H. Smith (via conference call)

STAFF PRESENT:

Kevin A. Dillon, A.A.E.
Al Gavelek
Robert Bruno
Alex Peterson

1. Call to Order:

Committee Chair Guilmartin called the meeting to order at 12:01 PM

2. Approval of Minutes:

(a) August 8, 2017 Economic Asset Development Committee Meeting.

Mr. McAlpine made a motion (Seconded: Chair Guilmartin) to approve the minutes from the August 8, 2017 Economic Asset Development Committee Meeting. **Voice vote – motion passed unanimously.**

3. Discussion Item:

(a) Discussion of Business Development Initiatives.

Mr. Gavelek briefed the Board on recent initiatives at Bradley, including an RFP for commercial development on a parcel of CAA property on Rt. 75, outreach from FedEx, and an initiative to generate new food and beverage concessions. Mr. Gavelek also reported on updates at the GA airports, including developments with PJ Aero at Waterbury-Oxford Airport, an RFI for development at Windham Airport, and hangar development at Hartford-Brainard Airport.

4. Executive Session:

Mr. McAlpine made a motion (Seconded: Chair Guilmartin) to go into Executive Session at 12:06 PM for the purposes of discussing the items listed below. **Voice vote – motion passed unanimously.** Mr. Dillon asked Mr. Bruno, Mr. Gavelek, and Mr. Peterson to remain.

(a) Discussion of Potential Acquisition of Property (Negotiating Strategy Regarding Potential Acquisition or Lease of Property, United Technologies).

(b) Discussion of Amazon Headquarters RFP (Negotiating Strategy Regarding Potential Acquisition or Lease of Property).

Commissioner Smith joined the committee meeting at 12:10 PM during executive session.

The Committee came out of Executive Session at 12:20 PM.

5. Action Item:

(a) Consideration of and Action Upon Approval of a Term Sheet with United Technologies Corporation for Parcel Acquisition.

Mr. McAlpine made a motion (Seconded: Chair Guilmartin) to approve the item and forward it on to the full Board for approval. **Action Item (a) – Voice vote – motion passed unanimously.**

6. Adjournment:

Mr. McAlpine made a motion (Seconded: Chair Guilmartin) to adjourn the Committee meeting at 12:21 PM. **Voice vote – motion passed unanimously.**