

**FINAL MINUTES OF THE
CONNECTICUT AIRPORT AUTHORITY
HUMAN RESOURCES AND GOVERNANCE COMMITTEE
FRIDAY, JANUARY 6, 2017, AT 2:00 PM
Bradley International Airport
Administration Conference Room
Windsor Locks, CT**

MEMBERS PRESENT (via telephone): Bob Aaronson, Committee Chair
Charles Gray
Karen Jarmoc
Michael Long

STAFF PRESENT BY STATUTE: Kevin A. Dillon, A.A.E.

STAFF PRESENT: Alex Peterson

MEMBERS ABSENT
Mary Ellen Jones

1. Call to Order:

Committee Chair Aaronson called the meeting to order at 2:05 p.m. and noted a quorum.

2. Approval of Minutes – December 9, 2016 – Human Resources and Governance Committee Meeting:

Ms. Jarmoc made a motion (Seconded: Mr. Long) to approve the minutes from the December 9, 2016 Human Resources and Governance Committee Meeting. **Voice Vote – motion passed unanimously.**

3. Executive Session:

Ms. Jarmoc made a motion (Seconded: Mr. Aaronson) to go into Executive Session at 2:07 p.m. for the purposes of discussing the following items. **Voice Vote – motion passed unanimously.**

(a) Discussion of Annual Executive Director Performance Review Criteria (Personnel Matter).

(b) Discussion of Deputy Executive Director Search (Personnel Matter).

The Committee came out of Executive Session at 3:21 p.m.

4. Action Items:

(a) Consideration of and Action Upon Executive Director's Achievements of the 2016 Goals and Objectives.

Chair Aaronson reported that the Executive Director and team had excellent results completing the 2016 goals and objectives and recommended continuing such discussion at the next full Board meeting.

Ms. Jarmoc made a motion (Seconded: Mr. Long) to approve the item, and to forward it onto the full Board for approval, **Action Item (a) - Voice Vote – motion passed unanimously.**

(b) Consideration of and Action Upon Executive Director's 2017 Goals and Objectives.

Mr. Long made a motion (Seconded: Ms. Jarmoc) to approve the item with revisions, and to forward it onto the full Board for approval, **Action Item (b) - Voice Vote – motion passed unanimously.**

(c) Consideration of and Action Upon Approval of a 2017 Human Resources and Governance Committee Meeting Schedule.

Mr. Long made a motion (Seconded: Ms. Jarmoc) to approve the 2017 Human Resources and Governance Committee meeting schedule:

- Friday, April 7th at 2:00 PM (Bradley Airport, Third Floor Conference Room)
- Friday, July 7th at 2:00 PM (Bradley Airport, Third Floor Conference Room)
- Friday, October 13th at 2:00 PM (Bradley Airport, Third Floor Conference Room)
- Friday, December 8th at 2:00 PM (Bradley Airport, Third Floor Conference Room)

Action Item (c) - Voice Vote – motion passed unanimously.

5. Adjournment:

Mr. Long made a motion (Seconded: Ms. Jarmoc) to adjourn the Committee meeting at 3:34 p.m., **Voice vote – motion passed unanimously.**