

**MINUTES OF THE
CONNECTICUT AIRPORT AUTHORITY
BRADLEY ADVISORY COMMITTEE MEETING
WEDNESDAY, APRIL 12, 2017, 10:00 A.M.
BRADLEY INTERNATIONAL AIRPORT – ADMINISTRATION CONFERENCE ROOM
WINDSOR LOCKS, CONNECTICUT**

Members Present:

Joseph Calsetta
Gina Pastula
Richard Sullivan
Scott Pflueger
Martin Seifert

Staff Present:

Kevin A. Dillon, A.A.E.
Michael Shea
Robert Bruno
Alex Peterson

1. **Call to Order:** Mr. Dillon called the meeting of the Bradley Advisory Committee to order at 10:05 a.m. and noted a quorum.

2. **Approval of Minutes:**

(a) January 12, 2017 Meeting.

Mr. Sullivan made a motion (Seconded: Mr. Calsetta) to approve the minutes from the January 12, 2017 Bradley Advisory Committee meeting. **Voice vote – motion passed unanimously.**

3. **Executive Director's Report:**

Mr. Dillon reported on recent service announcements, the ground transportation center project, the roadway realignment project, and the elevator project.

4. **Discussion Items:**

(a) Discussion of FY 18 Bradley and GA Budgets.

Mr. Dillon provided an overview of the FY 18 Bradley budget, including recent trends and projections. Discussion ensued regarding the CPE level and landing fee rates.

Mr. Shea reported on the budget process and key line items in the proposed FY 18 Bradley operating budget. General discussion ensued regarding enplanement projections, landing fees, personnel costs, fringe rates, the proposed employee position roster, airline incentives, airline rate projections, and debt service coverage.

Mr. Bruno gave an overview of major FY 18 capital projects and equipment acquisitions.

(b) Discussion of Air Service Development Initiatives.

Mr. Dillon reported on Aer Lingus service performance and business community outreach efforts. Mr. Dillon also briefed the committee on the Edinburgh and San Francisco services, an initiative to pursue Jamaican service, and other domestic targets. Discussion ensued regarding cargo development.

(c) Discussion of General Bradley International Airport Updates.

Mr. Dillon reported on other improvements to the amenities at Bradley International Airport, including new restaurant locations and an upcoming RFP to solicit new concessionaires.

5. **Adjournment:**

Mr. Calsetta made a motion (Seconded: Ms. Pastula) to adjourn the meeting at 11:21 a.m.