

**MINUTES OF THE
CONNECTICUT AIRPORT AUTHORITY
FINANCE & OPERATIONS COMMITTEE
TUESDAY, APRIL 7, 2015, AT 11:00 AM
Bradley International Airport
Administration Conference Room
Windsor Locks, CT**

MEMBERS PRESENT:

Charles Gray, Committee Chair
Brett Browchuk
Michael Long
Peter McAlpine

MEMBERS ABSENT:

Scott Guilmartin

STAFF PRESENT BY STATUTE:

Kevin A. Dillon, A.A.E.

STAFF PRESENT:

Robert Bruno
Michael Shea
Jody Slayton

1. Call to Order:

Committee Chairman Gray called the meeting to order at 11:00 a.m.

2. Approval of Minutes – March 9, 2015:

Mr. Long made a motion (Seconded: Mr. Browchuk) to approve the minutes from the March 9, 2015, Finance and Operations Committee Meeting. **Voice Vote – motion passed unanimously with Mr. McAlpine abstaining because he was not present at the March 9th meeting.**

3. Discussion Items:

(a) Discussion of Monthly Financial Statements.

Mr. Shea provided an overview of the Fiscal Year 2015 financial performance ending February 28, 2015 for both Bradley Airport and the general aviation airports.

(b) Discussion of Fiscal Year 2016 Operating and Capital Budgets.

Mr. Shea provided a summary of the Fiscal Year 2016 Bradley budget including total operating revenue, non-airline revenue, total operating expenses, personal services, contractual and other expenses, enplanements, deplanements, CPE and PFC projections. General discussion ensued regarding the airline operating agreement, available concession space, and executive lounge space.

Mr. Bruno reported on the Bradley Capital Plan which included a drainage project, the Ground Transportation Center, vehicles and equipment, planning studies, building improvements, and other miscellaneous projects.

4. **Action Item:**

(a) **Consideration of and Action Upon Approval to Increase the Fiscal Year 2015 Capital Improvement Plan – Airfield Category for the Rehabilitation of Taxiway E at Bradley International Airport.**

Mr. Dillon gave an overview of the item reporting that the Authority is seeking to approve an increase to the Fiscal Year 2015 Capital Improvement Program (CIP) – Airfield Category in the amount of \$3,850,000 for the rehabilitation of Taxiway E at Bradley International Airport. The current FY15 CIP Airfield Category had previously been approved in the amount of \$5,870,500. This would bring the new total to \$9,720,500. During design development, it was determined that the existing pavement structure was inadequate and would require a full depth reconstruction along with the need for increased shoulder width and geometry changes to comply with new federal standards.

It was noted that in working with the Federal Aviation Administration (FAA), a final determination was made to design the pavement for a 10 year life span while the CAA completes a master plan update which will include a task to confirm the future taxiway system in this area.

Mr. McAlpine made a motion (Seconded: Mr. Browchuk) to accept and approve, and forward onto the full Board for approval, **Action Item (a) - Voice Vote – motion passed unanimously.**

5. **Executive Session:**

At 12:21 p.m., Mr. Long made a motion (Seconded: Mr. McAlpine) to go into Executive Session for the purpose of holding a discussion regarding a Keystone Agreement (Negotiating Strategy) and an Atlantic Aviation Agreement (Negotiating Strategy). **Voice vote – motion passed unanimously.**

(a) **Discussion of a Keystone Agreement (Negotiating Strategy).**

(b) **Discussion of an Atlantic Aviation Agreement (Negotiating Strategy).**

The Committee came out of Executive Session at 12:45 p.m.

6. **Adjournment:**

Mr. Long made a motion (Seconded: Mr. Browchuk) to adjourn the Committee meeting at 12:47 p.m., **Voice vote – motion passed unanimously.**