

**MINUTES OF THE  
CONNECTICUT AIRPORT AUTHORITY  
FINANCE & OPERATIONS COMMITTEE  
MONDAY, MARCH 9, 2015, AT 11:00 AM  
Bradley International Airport  
Administration Conference Room  
Windsor Locks, CT**

**MEMBERS PRESENT:**

Charles Gray, Committee Chair  
Brett Browchuk  
Michael Long

**STAFF PRESENT:**

Robert Bruno  
Michael Shea  
Jody Slayton

**MEMBERS ABSENT:**

Scott Guilmartin  
Peter McAlpine

**INVITED GUESTS:**

Nora Richardson, Director, Leigh Fisher

**STAFF PRESENT BY STATUTE:**

Kevin A. Dillon, A.A.E.

**1. Call to Order:**

Committee Chairman Gray called the meeting to order at 11:04 a.m.

**2. Approval of Minutes – January 13, 2015:**

Mr. Long made a motion (Seconded: Mr. Gray) to approve the minutes from the January 13, 2015, Finance and Operations Committee Meeting. **Voice Vote – motion passed unanimously.**

**3. Discussion Item:**

**(a) Discussion of Fiscal Year 15 Financial Performance.**

Mr. Shea provided an overview of the Fiscal Year 15 financial performance. There was general discussion regarding aviation airport development at Waterbury-Oxford Airport and Groton-New London Airport.

**4. Action Item:**

**(a) Consideration of and Action Upon Approval to Reallocate Funds Capital Improvement Program Funds for Bradley International Airport.**

Mr. Dillon gave an overview of the request reporting that this item is seeking approval to reallocate \$12,343 that was originally designated for the reconstruction of Taxiway's S, U and J at Bradley International Airport. The project was completed by Jacob's Engineering, a ConnDOT on-call consultant, and included costs associated with State personnel to provide project oversight. The Federal Aviation Administration (FAA) grant included approved costs for consultant design, along with a portion of eligible State personnel force account services. The approved Connecticut Airport Authority's share is used to fund the airport share of eligible costs along with ineligible project costs. Based on the final project costs the overall project

came in under-budget; however, the CAA share has exceeded the approved amount due to State personnel charges exceeding eligible costs. The CAA share has increased by \$12,343 and there is currently funding available in the Capital Plan to cover the costs.

Mr. Browchuk made a motion (Seconded: Mr. Long) to accept and approve, and forward onto the full Board for approval, **Action Item (a) - Voice Vote – motion passed unanimously.**

**5. Executive Session:**

At 11:24 a.m., Mr. Long made a motion (Seconded: Mr. Browchuk) to go into Executive Session for the purpose of holding a discussion regarding a New Airline Use and Operating Agreement (Negotiating Strategy). Mr. Dillon asked Mr. Shea and Nora Richardson to remain in Executive Session. **Voice vote – motion passed unanimously.**

**(a) Discussion of a New Airline Use and Operating Agreement (Negotiating Strategy).**

The Committee came out of Executive Session at 12:25 p.m.

**6. Action Item:**

**(a) Consideration of and Action Upon Approval of a Term Sheet for a New Airline Use and Operating Agreement at Bradley International Airport.**

Mr. Long made a motion (Seconded: Mr. Browchuk) to accept and approve the Term Sheet, and forward onto the full Board for approval, **Action Item (a) - Voice Vote – motion passed unanimously.**

**7. Adjournment:**

Mr. Long made a motion (Seconded: Mr. Browchuk) to adjourn the Committee meeting at 12:30 p.m., **Voice vote – motion passed unanimously.**