

**MINUTES OF THE
CONNECTICUT AIRPORT AUTHORITY
STRATEGIC PLANNING MEETING
MONDAY, DECEMBER 14, 2015, 11:30 A.M.
BRADLEY INTERNATIONAL AIRPORT – ADMINISTRATION CONFERENCE ROOM
WINDSOR LOCKS, CONNECTICUT**

Members Present:

Mary Ellen S. Jones, Chair
Robert J. Aaronson
Brett C. Browchuk
Charles R. Gray (via conference call)
Michael T. Long
Commissioner Catherine Smith

Staff Present:

Kevin A. Dillon, A.A.E.
Robert J. Bruno
Ben Parish
Alex Peterson
Michael Shea
Jody Slayton
Sharon Traficante

Invited Guests:

Stephen Van Beek, ICF
Richard Batty, ICF

1. Call to Order: Chair Jones called the meeting of the Connecticut Airport Authority to order at 12:00 p.m. and noted a quorum.

2. Discussion Item:

(a) Discussion of a New CAA Strategic Plan.

Mr. Batty provided a general overview of the new CAA Strategic Plan and outlined key concepts identified by the strategic plan design team, CAA staff, and external stakeholders.

Mr. Van Beek provided an update on industry trends, public policy initiatives, and the current security environment.

Mr. Batty reviewed the drafts of the “mission statement” and “vision statement” and there was general discussion regarding the final language.

Mr. Batty reviewed the draft strategic objectives and outlined key concepts. There was general discussion regarding the final language and organization of particular objectives.

Discussion ensued regarding regularly reviewing the strategic plan objectives and updating the economic impact study. There was further discussion regarding the particular phrasing of items in the plan.

Mr. Batty outlined the next steps for the strategic plan, including a potential action plan phase.

3. Adjournment:

Ms. Jones made a motion (Seconded: Mr. Long) to adjourn the Strategic Planning meeting at 1:11p.m. **Voice vote – motion passed unanimously.**