

**DRAFT MINUTES OF THE  
CONNECTICUT AIRPORT AUTHORITY  
HUMAN RESOURCES AND GOVERNANCE COMMITTEE  
MONDAY, AUGUST 10, 2015, AT 11:00 AM  
Bradley International Airport  
Administration Conference Room  
Windsor Locks, CT**

**MEMBERS PRESENT:**

Bob Aaronson, Committee Chair  
Brett Browchuk  
Mary Ellen Jones (via conference call)  
Michael Long

**STAFF PRESENT BY STATUTE:**

Kevin A. Dillon, A.A.E.

**STAFF PRESENT:**

Jody Slayton  
Alex Peterson

**MEMBERS ABSENT:**

Commissioner Catherine Smith

**1. Call to Order:**

Committee Chair Aaronson called the meeting to order at 11:00 a.m. and noted a quorum.

**2. Approval of Minutes – May 18, 2015 – Human Resources and Governance Committee Meeting:**

Mr. Long made a motion (Seconded: Mr. Browchuk) to approve the minutes from the May 18, 2015 Human Resources and Governance Committee Meeting. **Voice Vote – motion passed unanimously.**

**3. Discussion Items:**

**(a) Discussion of CAA Strategic Plan.**

Mr. Dillon referred the Committee members to a copy of a recently issued Request for Proposals for a CAA strategic plan which outlined the scope. There was a general discussion regarding the plan and the firm selection process. Mr. Dillon suggested that a few members of the Human Resources and Governance Committee meet with the firm within the next two weeks to discuss their approach. Chair Aaronson recommended holding a special meeting. Mr. Browchuk requested the proposal be sent to the Committee members for their review.

**(b) Discussion of 2015 Legislative Session Wrap-up and Potential 2016 Legislative Proposals.**

Mr. Peterson reported on the 2015 Legislative Session and the potential 2016 Legislative proposals. Discussion ensued regarding Board appointments which will expire next July.

**(c) Discussion of 360 Review System for CAA Management Staff.**

Mr. Dillon provided an overview of the Center for Creative Leadership's 360 Review System which can be utilized as a development tool only. The Center for Creative Leadership stressed that this is not a performance evaluation tool. Discussion ensued regarding cost, training options for senior management and middle management staff, customization, and a time table for training. Mr. Dillon indicated that it would be possible to complete a 360 review for himself and senior management by the end of the year.

#### 4. **Executive Session:**

At 12:03 p.m., Mr. Long made a motion (Seconded: Mr. Browchuk) to go into Executive Session for the purpose of discussing Potential Acquisition of Other Airports (Potential Acquisition of Property). **Voice vote – motion passed unanimously.**

**(a) Discussion of Potential Acquisition of Other Airports (Potential Acquisition of Property).**

At 12:35 p.m., Mr. Guilmartin made a motion (Seconded: Mr. Browchuk) to come out of Executive Session.

#### 5. **Adjournment**

Mr. Long made a motion (Seconded: Mr. Guilmartin) to adjourn the Committee meeting at 12:37 p.m., **Voice vote – motion passed unanimously.**