

**MINUTES OF THE
CONNECTICUT AIRPORT AUTHORITY
BOARD MEETING
FRIDAY, JUNE 12, 2015, 1:00 P.M.
BRADLEY INTERNATIONAL AIRPORT – ADMINISTRATION CONFERENCE ROOM
WINDSOR LOCKS, CONNECTICUT**

Members Present:

Mary Ellen S. Jones, Chair
Charles R. Gray
J. Scott Guilmartin
Karen M. Jarmoc
Matthew J. Kelly
Michael T. Long, Vice Chair
Peter B. McAlpine (Treasurer's Designee)
Commissioner Catherine Smith (via conf. call)

Members Absent:

Robert J. Aaronson
Brett C. Browchuk
Commissioner James Redeker

Staff Present:

Kevin A. Dillon, A.A.E.
Robert J. Bruno
Ron Frost
Barry Pallanck
Ben Parish
Paul Pernerewski
Alex Peterson
Mike Shea
Jody Slayton
Sharon Traficante
Eric N. Waldron, A.A.E., ACE

1. **Call to Order:** Chair Jones called the meeting of the Connecticut Airport Authority to order at 1:05 p.m. and noted a quorum.

2. **Approval of Minutes – May 8, 2015 Board Meeting:**

Mr. Kelly made a motion (Seconded: Mr. McAlpine) to approve the minutes from the May 8, 2015 Board meeting. **Voice vote – motion passed unanimously.**

3. **Executive Director's Report:**

PASSENGER NUMBERS – APRIL 2015

| <u>Airport</u> | <u>March 2015</u> | <u>March 2014</u> | <u>% Increase/Decrease</u> |
|-----------------------|--------------------------|--------------------------|-----------------------------------|
| Bradley | 526,638 | 520,000 | + 1.3 |
| TF Green | 307,668 | 305,453 | + 0.7 |
| Logan | 2,833,871 | 2,721,967 | + 4.1 |
| MHT | 183,391 | 184,871 | - 0.8 |

PASSENGER NUMBERS – 2015/2014 Year-to-Date (JAN-APR)

| <u>Airport</u> | <u>2015</u> | <u>2014</u> | <u>% Increase/Decrease</u> |
|-----------------------|--------------------|--------------------|-----------------------------------|
| Bradley | 1,871,980 | 1,846,176 | + 1.4 |
| TF Green | 1,076,246 | 1,092,419 | - 1.5 |
| Logan | 9,588,057 | 9,229,498 | + 3.9 |
| MHT | 617,221 | 647,426 | - 4.7 |

Mr. Dillon provided an update on passenger numbers, route development, the airline lease agreement, meetings with the federal legislative delegation, the parking lot transfer, emergency response training, power plant development in Oxford, an agreement with Keystone, a recent VIP visit at Groton-New London, general aviation airport service development, and other upcoming events.

4. Discussion Item:

(a) Discussion of the 2015 Legislative Session.

Mr. Peterson gave the Board an update on the 2015 Legislative Session.

5. Finance and Operations Committee Report.

Mr. Gray reported that the Finance and Operations Committee met earlier that morning and referred the Board to the consent items in their packets, providing an overview of each one.

Consent Items:

(a) Consideration of and Action Upon Approval of the Fiscal Year 2015 Forecasted General Aviation Airport Total Operating Expenses.

(b) Consideration of and Action Upon Granting the Executive Director the Authority to Reallocate Fiscal Year 2015 Bradley Airport Budget Dollars Between Reporting Line Items.

(c) Consideration of and Action Upon Approval to Reallocate Capital Improvement Program Funds for Bradley International Airport; and Consideration of and Action Upon Adding a Parking Lot Expansion Project and the Purchase of ADSB-Squitter Tracking Equipment to the Capital Improvement Program.

(d) Consideration of and Action Upon Increasing the Customer Facility Charge Rate at Bradley International Airport.

(e) Consideration of and Action Upon Approval to Extend and Increase the Value of the Professional services Agreement with Pullman & Comley, LLC.

Mr. Long made a motion (Seconded: Mr. Guilmartin) to accept and approve **Resolutions 2015 – 13-17 – Voice vote – motion passed unanimously.**

6. Economic Development Committee Report:

Mr. Guilmartin reported that the Economic Development Committee met earlier that morning and asked the Board for a motion to move the two items on the agenda from consent items to discussion items, providing an overview of each.

Mr. Kelly made a motion (Seconded: Mr. McAlpine) to accept and approve **Items A & B from Consent Items to Discussion Items – Voice vote – motion passed unanimously.**

(a) Discussion of a Preliminary Application from Telling Industries for the Bradley Airport Development Zone.

Mr. Guilmartin reported that Telling Industries submitted a preliminary application for the benefits of the Bradley Development Zone and is a manufacturer of premium metal framing and accessories. The company plans to purchase an 83,736 ft² idle facility in Windsor, CT and plans to add approximately 40 new, full-time positions over the next two years. The pre-application was been reviewed by Windsor Town Manager Peter Souza, Windsor Economic Development Director Jim Burke, and DECD, and the company claims that it can meet all of the statutory requirements for approval.

Consideration of and Action Upon Approval of a Preliminary Application from Telling Industries for the Bradley Airport Development Zone.

Mr. Kelly made a motion (Seconded: Mr. McAlpine) to accept and approve **Resolution 2015 – 18 – Voice vote – motion passed unanimously.**

(b) Discussion of a Preliminary Application from Hamilton Sundstrand for the Bradley Airport Development Zone. Chair Jones recused herself from this item.

Mr. Guilmartin reported that Hamilton Sundstrand submitted a preliminary application for the benefits of the Bradley Development Zone and is not seeking the zone's corporate tax benefits. Hamilton is only pursuing the personal and real property tax benefits. The company plans to substantially renovate Buildings 1 and 2 of its Windsor Locks, CT facility which will cost approximately \$70 million. The pre-application was reviewed by Windsor Locks First Selectman Steve Wawruck and DECD.

Consideration of and Action Upon Approval of a Preliminary Application from Hamilton Sundstrand for the Bradley Airport Development Zone.

Mr. Kelly made a motion (Seconded: Ms. Jarmoc) to accept and approve **Resolution 2015 – 19 – Voice vote – motion passed unanimously with Chair Jones abstaining.**

Mr. Guilmartin reported that there was a general discussion regarding the legislative session, the transition of airport development zone program administration from the CAA to DECD, as well as potential casino development in Connecticut as a result of recent legislation.

7. Executive Session:

Chair Jones made a motion (Seconded: Mr. Long) to go into Executive Session at 1:37 p.m. for the purposes of discussing Air Service Development (Airline Recruitment), Potential Acquisition of Other Airports (Potential Acquisition of Property), Potential TAC Air Hangar Development (Negotiating Strategy), Discussion of Potential Lease Expansion – Waterford Group. Mr. Dillon asked Mr. Shea and Mr. Pernerewski to remain. **Voice vote – motion passed unanimously.**

(a) Discussion of Air Service Development (Airline Recruitment).

(b) Discussion of Potential Acquisition of Other Airports (Potential Acquisition of Property).

(c) Discussion of TAC Air Hangar Development (Negotiating Strategy).

(d) Discussion of Potential Lease Expansion – Waterford Group.

The Board of Directors came out of Executive Session at 2:17 p.m.

8. Action Items:

(a) Consideration of and Action Upon Approval of a Revised Term Sheet with TAC Air for Hangar Development at Bradley International Airport.

Mr. Kelly made a motion (Seconded: Mr. Guilmartin) to accept and approve **Resolution 2015 – 20 – Voice vote – motion passed unanimously.**

9. Adjournment:

Ms. Jarmoc made a motion (Seconded: Mr. Long) to adjourn the Board meeting at 2:20 p.m. **Voice vote – motion passed unanimously.**