

**MINUTES OF THE  
CONNECTICUT AIRPORT AUTHORITY  
HUMAN RESOURCES AND GOVERNANCE COMMITTEE  
WEDNESDAY, FEBRUARY 3, 2016, AT 3:00 PM  
Bradley International Airport  
Administration Conference Room  
Windsor Locks, CT**

**MEMBERS PRESENT VIA CONFERENCE CALL:**

Bob Aaronson, Committee Chair  
Brett Browchuk  
Mary Ellen Jones  
Commissioner Catherine Smith

**STAFF PRESENT BY STATUTE:**

Kevin A. Dillon, A.A.E.

**STAFF PRESENT:**

Jody Slayton

**MEMBERS ABSENT:**

Michael Long

**1. Call to Order:**

Committee Chair Aaronson called the meeting to order at 3:07 p.m. and noted a quorum.

**2. Approval of Minutes – January 8, 2016 – Human Resources and Governance Committee Meeting:**

Comr. Smith made a motion (Seconded: Ms. Jones) to approve the minutes from the January 8, 2016 Human Resources and Governance Committee Meeting. **Voice Vote – motion passed unanimously.**

**3. Action Items:**

**(a) Consideration of and Action Upon Approval of the Executive Director's 2016 Goals and Objectives.**

General discussion ensued regarding the Executive Director's 2016 goals and objectives. The Committee recommended a number of revisions.

Chair Aaronson requested a final draft be produced highlighting the discussed changes to be presented to the full Board on Monday for feedback regarding these goals.

Comr. Smith made a motion (Seconded: Ms. Jones) to approve the Executive Director's 2016 Goals and Objectives with the revisions as discussed. **Voice Vote – motion passed unanimously.**

**(b) Consideration of and Action Upon Approval of a 2016 Human Resources and Governance Committee Meeting Schedule.**

General discussion ensued regarding the 2016 Human Resources and Governance Committee meeting schedule. The Committee decided upon a teleconference meeting the Friday before board meetings at 10:00 a.m., unless circumstances require an in-person meeting. The Committee requested Mr. Peterson to send an Outlook invite to Committee members, as well as post the new schedule to the Board portal and Secretary of State's website.

Comr. Smith made a motion (Seconded: Ms. Jones) to approve the revised 2016 Human Resources and Governance Committee Meeting Schedule. **Voice Vote – motion passed unanimously.**

4. **Adjournment**

Comr. Smith made a motion (Seconded: Mr. Browchuk) to adjourn the Committee meeting at 3:47 p.m., **Voice vote – motion passed unanimously.**