

**MINUTES OF THE  
CONNECTICUT AIRPORT AUTHORITY  
FINANCE & OPERATIONS COMMITTEE  
MONDAY, JANUARY 11, 2016, AT 11:00 AM  
Bradley International Airport  
Administration Conference Room  
Windsor Locks, CT**

**MEMBERS PRESENT:**

Charles Gray, Committee  
Chair Brett Browchuk  
Scott Guilmartin Michael  
Long  
Peter McAlpine

**STAFF PRESENT BY STATUTE:**

Kevin A. Dillon, A.A.E.

**STAFF PRESENT:**

Robert Bruno  
Michael Shea  
Jody Slayton

**1. Call to Order:**

Chairman Gray called the meeting to order at 11:05 a.m. and noted a quorum.

**2. Approval of Minutes – December 14, 2015:**

Mr. Guilmartin made a motion (Seconded: Mr. McAlpine) to approve the minutes from the December 14, 2015, Finance and Operations Committee Meeting. **Voice Vote – motion passed unanimously.**

**3. Discussion Items:**

**(a) Discussion of Monthly Financial Statements.**

Mr. Shea gave an overview of the financial performance ending November 30, 2015 for Bradley Airport and the general aviation airports.

General discussion ensued regarding the sale of the gas pipeline easement, ticket counter space, sunglass sales, additional service routes, the December 23, 2015 fuel incident, grant revenue, and the transportation fund.

Mr. Dillon reported on a meeting regarding the general aviation airport subsidy with the Office of Policy and Management and the Governor's Office.

**4. Action Items:**

**(a) Consideration of and Action Upon Approval to Reallocate Funds in the General Aviation Capital Improvement Program Budget for Design Services Associated with the Reconstruction of the Runway 18-36 Project at Waterbury-Oxford Airport.**

Mr. Dillon reported on a runway reconstruction project at Waterbury-Oxford Airport that was initially approved in September and the need for an additional funding. General discussion ensued regarding the project timeline, alternative mitigation measures, including a 24 hour tower, and the total cost to operate a tower.

Mr. Long made a motion (Seconded: Mr. McAlpine) to accept and approve the item, and to forward it onto the full Board for approval, **Action Item (a) - Voice Vote – motion passed unanimously.**

**(b) Consideration and Action Upon a 2016 CAA Finance and Operations Committee Meeting Schedule.**

The Committee agreed to approve a 2016 CAA Finance and Operations Committee Meeting schedule with monthly meetings to occur before the Board Meeting at 11:30 a.m. If there is a lengthy agenda, a special meeting will be held at 11:00 a.m.

Mr. Long made a motion (Seconded: Mr. McAlpine) to accept and approve the item, and to forward it onto the full Board for approval, **Action Item (c) - Voice Vote – motion passed unanimously.**

**5. Adjournment:**

Mr. McAlpine made a motion (Seconded: Mr. Long) to adjourn the Committee meeting at 11:57 a.m., **Voice vote – motion passed unanimously.**