

**MINUTES OF THE
CONNECTICUT AIRPORT AUTHORITY
BOARD MEETING
TUESDAY, APRIL 7, 2015, 1:00 P.M.
BRADLEY INTERNATIONAL AIRPORT – ADMINISTRATION CONFERENCE ROOM
WINDSOR LOCKS, CONNECTICUT**

Members Present:

Mary Ellen S. Jones, Chair
Robert J. Aaronson
Brett C. Browchuk
Charles R. Gray
J. Scott Guilmartin
Karen M. Jarmoc
Matthew J. Kelly
Michael T. Long, Vice Chair
Peter B. McAlpine (Treasurer's Designee)
Commissioner James Redeker
Commissioner Catherine Smith

Staff Present:

Kevin A. Dillon, A.A.E.
Robert J. Bruno
Ron Frost
Barry Pallanck
Ben Parish
Paul Pernerewski
Alex Peterson
Mike Shea
Jody Slayton
Sharon Traficante
Eric N. Waldron, A.A.E., ACE

1. **Call to Order:** Chair Jones called the meeting of the Connecticut Airport Authority to order at 1:05 p.m. and noted a quorum.
2. **Approval of Minutes – March 9, 2015 Board Meeting:**

Mr. Guilmartin made a motion (Seconded: Comr. Smith) to approve the minutes from the March 9, 2015 Board meeting. **Voice vote – motion passed unanimously with Mr. McAlpine abstaining because he was not present at the March 9th meeting.**

3. **Executive Director's Report:**

Mr. Dillon reported that both Chair Jones and Comr. Smith have been selected by the Hartford Business Journal as this year's Women in Business 2015. There will be a luncheon to honor them on May 14, 2015 at 11:00 am at the Connecticut Convention Center in Hartford.

PASSENGER NUMBERS – 2015/2014 Year-to-Date (JAN-FEB)

<u>Airport</u>	<u>2015</u>	<u>2014</u>	<u>% Increase/Decrease</u>
Bradley	835,859	823,679	+ 1.5
TF Green	463,182	472,182	- 1.9
MHT	265,189	280,042	- 5.3
Logan	4,049,472	3,951,716	+ 2.5

PASSENGER NUMBERS – FEBRUARY 2015

<u>Airport</u>	<u>February 2015</u>	<u>February 2014</u>	<u>% Increase/Decrease</u>
Bradley	410,130	402,634	+ 1.9
TF Green	219,250	232,370	- 5.7
Logan	1,941,426	1,935,511	+ 0.3

Mr. Dillon provided an update on passenger numbers, route development, FAA coordination, a transfer of parking facilities from the DOT, TSA enhancement, Part 139 inspections, branding efforts, and terminal improvements.

Mr. Dillon also reported on the terminal B demolition, developments at Waterbury-Oxford Airport, an upcoming VIP visit at Bradley, and recent recognition for the Ambassador program at Bradley.

Mr. Dillon also gave an overview of snow operations noting that Bradley had 24 snow events with 63.3" of snow and would like to recognize Ben Parish, as well as the Operations and Terminal staff who spent many weekends here keeping the airport open and operating.

Mr. Dillon reported that a power shut down of Terminal A to allow the separation from Terminal B took place on March 28, 2015 from 11:30pm-3:00am. Mr. Dillon would like to commend Eric Waldron and the Operations staff for ensuring everything ran smoothly.

4. Discussion Item:

(a) Discussion of the 2015 Legislative Session.

Mr. Dillon discussed strategy for Board members to engage state legislators regarding CAA initiatives, and he provided suggested materials to use.

5. Finance and Operations Committee Report.

Discussion Item:

(a) Discussion of the Fiscal Year 2016 Operating and Capital Budgets.

Mr. Gray reported that the Finance and Operations Committee met earlier that morning and referred the Board to the financial reports in their packets. Mr. Shea provided an overview of the Fiscal Year 2015 financial performance ending February 28, 2015 for both Bradley Airport and the general aviation airports.

Consent Item:

(a) Consideration of and Action Upon Approval to Increase the Fiscal Year 2015 Capital Improvement Plan – Airfield Category for the Rehabilitation of Taxiway E at Bradley International Airport.

Mr. Dillon gave an overview of the item reporting that the Authority is seeking to approve an increase to the Fiscal Year 2015 Capital Improvement Program (CIP) – Airfield Category in the amount of \$3,850,000 for the rehabilitation of Taxiway E at Bradley International Airport. The current FY15 CIP Airfield Category had previously been approved in the amount of \$5,870,500. This would bring the new total to \$9,720,500.

Mr. Kelly made a motion (Seconded: Mr. Aaronson) to accept and approve **Resolution 2015 – 05 – Voice vote – motion passed unanimously.**

6. Executive Session:

Mr. Kelly made a motion (Seconded: Mr. Aaronson) to go into Executive Session at 1:38 p.m. for the purposes of discussing a New Airline Use and Operating Agreement (Negotiating Strategy), a Keystone Agreement (Negotiating Strategy), and an Atlantic Aviation Agreement (Negotiating Strategy). Mr. Dillon asked Mr. Shea to remain for the first item and Mr. Pallanck to remain for the second and third item. **Voice vote – motion passed unanimously.**

(a) Discussion of a New Airline Use and Operating Agreement (Negotiating Strategy).

(b) Discussion of a Keystone Agreement (Negotiating Strategy).

(c) Discussion of an Atlantic Aviation Agreement (Negotiating Strategy).

The Board of Directors came out of Executive Session at 2:25 p.m.

7. Consent Item:

(a) Consideration of and Action Upon Approval of a Term Sheet for a New Airline Use and Operating Agreement at Bradley International Airport.

Ms. Jarmoc made a motion (Seconded: Mr. Aaronson) to accept and approve **Resolution 2015 – 06 – Voice vote – motion passed unanimously.**

(b) Consideration of and Action Upon Approval of a Term Sheet with Keystone for Development at Waterbury-Oxford Airport.

It was decided by the Board to table this item until the next meeting. No action was taken.

8. Adjournment:

Mr. Long made a motion (Seconded: Mr. Guilmartin) to adjourn the Board meeting at 2:28 p.m. **Voice vote – motion passed unanimously.**